## spacial



# SAM Broadcaster Cloud Web User Interface User Guide

## **Table of Contents**

SAM BROADCASTER CLOUD DOCUMENTATION	4
SAM BROADCASTER CLOUD CONCEPT	4
SAM BROADCASTER CLOUD OPERATION OVERVIEW	4
TERMINOLOGY DEFINITIONS	5
SUPPORTED FILE TYPES	5
SAM BROADCASTER CLOUD WEB USER INTERFACE (WUI)	5
SEARCH	9
OPTIONS	10
START/STOP STATION OPTION	
OPEN PLAYER SITE OPTION	
RESET LAYOUT OPTION	
Text Size Option	
COLOR SCHEME OPTION	
Show Overview Option	
UPLOAD FILES OPTION	
Switch Stations Option	
SIGN OUT OPTION	
LIBRARY TAB	12
Playlists	
Shared Playlists	
Station Playlists	
CONTEXT MENUS	
Playlist Contents and Queue Windows Context Menu	
Add To Sub-Menu	
Edit Context Menu Option	
Move Sub-Menu	
Remove Sub-Menu	
EXPORT PLAYLIST FILE SUB-MENU	
Import Sub-Menu	
VIEW SUB-MENU	
Sort Sub-Menu	
Shuffle Playlist Context Menu Option	
Refresh Context Menu Option	
PREVIEW IN PLAYER CONTEXT MENU OPTION	
LIBRARY FILTER CONTEXT MENU	
Playlist Context Menu	
ADD PLAYLIST TO CONTEXT MENU OPTION	
NEW PLAYLIST CONTEXT MENU OPTION	
RENAME PLAYLIST CONTEXT MENU OPTION	
REMOVE PLAYLIST CONTEXT MENU OPTION	
EXPORT PLAYLIST FILE CONTEXT MENU OPTION	
Shuffle Playlist Context Menu Option	
QUEUE	
HISTORY	20
LIVE CONTROL TAB	
LIVE CONTROL OPTIONS	
Live Control Options, Change Mode	
Live Control Options, Change Stream Buffer	
Live Control Options, Refresh	23
CONNECTION INFORMATION	

SAM Broadcaster Live-DJ Link	23
SAM Broadcaster Pro Link	23
Icecast 2 Compatible Link	23
SCHEDULE TAB	23
HEALTH TAB	
SETTINGS TAB	26
Station Details	26
TUNEIN.COM INTEGRATION	27
DJ MANAGEMENT	27
Service Level DJ Permissions	27
Station Level DJ Permissions	27
Adding a DJ	
Removing a DJ	29
Audio Settings	
Trim Silence	
Cross	
Fade	
Track Exclusion	
WIDGETS TAB	
Free Hosted Website	
Website Template Configuration	
LISTEN LINK	
Player	
WEB WIDGETS	35
IMPORTING CONTENT	36
IMPORT SOURCE	
CLEARING THE UPLOAD QUEUE	
UPLOAD OPTIONS	
Import Mode	
CONCURRENT CONNECTIONS	40
DESTINATION	40
Медіа Түре	40
UPLOAD STATUS AND STORAGE CAPACITY	42
ORGANIZING MEDIA CONTENT	43
TRACK MEDIA EDITOR – BASIC INFO	43
Album Cover Art Search Function	46
TRACK MEDIA EDITOR – EXTENDED INFO	47
TRACK MEDIA EDITOR – COMMENTS	47
TRACK MEDIA EDITOR – LYRICS	
TRACK MEDIA EDITOR – HISTORY	
Track Media Editor – Audio Settings	
PERMISSION DENIED	50
ANNEX A – EXAMPLE PLAYERS	51
ANNEX B – WEB WIDGET EXAMPLES (LIGHT THEME)	55
ANNEX C – TABLE OF FIGURES	57

## SAM Broadcaster Cloud Documentation

This is the first in a series of documents which combined make up the User Guide for SAM Broadcaster Cloud (SAM Cloud) and the associated component parts. This document deals specifically with the concept of SAM Cloud and the SAM Cloud Web User Interface (WUI).

- **Document 1, Web User Interface (WUI)** covers SAM Cloud as a concept, and the SAM Cloud Web User Interface (WUI)
- Document 2, Scheduling deals with scheduling and station automation
- Document 3, Live Streaming covers live streaming and SAM Broadcaster Live-DJ
- Document 4, User Zone explains the User zone
- Document 5, Library Import Utility (LIT) covers the usage of the LIT
- **Document 6, Appendices** contains the document referenced

## **SAM Broadcaster Cloud Concept**

SAM Cloud is a Cloud-based Radio Streaming Solution. You simply log in to your Web User Interface (WUI), configure your station details, upload tracks, change your ON AIR status to ON and your station will start broadcasting from the SAM Cloud. The WUI also enables Station Managers and DJs to create Playlists, schedule the station output and much more. Station Managers can also manage their station DJs.

## **SAM Broadcaster Cloud Operation Overview**

SAM Cloud has evolved since the first release and whilst SAM Cloud remains an excellent Radio Automation Solution, it now includes the capability and features you require for a complete Internet Radio Station solution including live broadcasting with SAM Broadcaster Live-DJ.

SAM Cloud can be configured in one of three different modes which are explained in the Live Streaming document but to operate SAM Cloud as just a Radio Automation Solution, you would select the 'SAM Broadcaster Cloud Only' mode from within the Broadcast Control (BC).

You should be aware that as a Radio Automation Solution, SAM Cloud runs in near-real-time and not real-time, this is best explained with an example:

John is listening to his own station and has just received a request from a listener that asks if John can play "James - Sit down" next. John hears that the current track "Dido - Thank you" is about to end and quickly searches for "James - Sit down" in the WUI and drags it to the top of the Queue. But, a few seconds later "INXS - Need you tonight" starts playing whilst "James - Sit down" is still at the top of the queue. Why?

The reason why John's action was not in time is because the streaming introduces a delay. The streaming server maintains an adjustable buffer which by default is set to a recommended 25 seconds. This not only allows the stream to start playing instantly when a listener first tunes in, but this also protects the listener from short internet problems and audio anomalies by reducing the need for further buffering. This does however mean that what your listeners hear is several seconds behind what is currently happening in the cloud.

A safe delay to work on is to assume that what you hear is 60 seconds behind real-time and schedule your content accordingly.

One important point to note is that the Queue takes priority and if there are tracks in the Queue, any automated content or scheduling will not play until the Queue is empty. If the Queue Loop is ON then the Queue will continue to repeat until the Queue is cleared or the Queue Loop is removed and the Queue plays out.

## **Terminology Definitions**

To help you understand the technology behind SAM Cloud, here is a brief explanation of some of the terminology used:

**Content** - this is your music, podcasts, promos, news, voice or any other recorded audio that you wish to broadcast.

**Cloud** - the term for the process of moving operations and data from your computer to a cluster of computers hosted elsewhere to perform the actual work and storage. The "Cloud" basically frees you from the hassle of maintaining constantly connected, hardware, infrastructure or software.

**Metadata** - the information about your content which is associated with each track, like Artist, Title, Album, Duration, etc.

**Tag** - most audio files contain a Tag where the track metadata is stored, for example, album name.

**Queue, Library, Playlist, Schedule, Library, Filter** - these are all internal SAM Cloud features which are described in more detail, later in this document series.

**Playlist vs. Playlist file** – We often talk about playlists and playlist files, and there is a big difference between the two. Playlist files are physical files containing a list of audio track filenames. These playlist files typically have extensions like .m3u, .pls, .wsx, .mil. The list of tracks within a playlist file is the playlist.

## Supported File Types

The following file types are currently supported:

- MP3 (\*.mp3)
- Windows Media (\*.wma)
- Ogg Vorbis (\*.ogg)
- Free Lossless Audio Codec (\*.flac)
- AAC (\*.aac)
- M4A (\*.m4a) iTunes format
- Wave (\*.wav)

## SAM Broadcaster Cloud Web User Interface (WUI)

The SAM Cloud Web User Interface (WUI) has been designed to enable Station Managers to set up and manage their station as well as enabling DJs with the appropriately assigned permissions to manage and manipulate the library content.

The WUI can be found at http://samcloud.spacial.com

Simply log in to your SAM Cloud WUI with your username and password. You will also find a forgotten password facility as well as the option to remember your log in credentials on the login screen.



Figure 1 – Web User interface Login

Serial	Description
1	Username Box
2	Password Box
3	Check Box to Remember the Current Username and Password
4	Sign In button
5	Forgotten Password Facility
6	Link to Sign Up for a New SAM Broadcaster Cloud Service

If you have multiple stations, the first option available will be to select the station you wish to manage, after which you will be presented with the WUI for the selected station.



Figure 2 – Station Selection Screen

Serial	Description
1	Station Search Box
2	Chose to Display All Stations, Owned Stations or Stations at which you DJ
3	Station On-Air Status
4	Station Status (Owner or DJ)
5	Broadcast Control Mode
6	Station Name and Tag Line
7	Station Logo

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HEALTH		#> Genre-Pop #> Artist-Bill Withers			(There Is) No Greater Love	Amy Winehouse	Frank	02:09 ×						-
ACADEM	Y	#* Artist-Cat Stevens #* Decade-1970			(What Did I Do to Be So) Black and Blue?	Louis Armstrong	The Norton Anthology of African American Literature	03:12 ×						
SETTING	c	#* Artist-Alanis Morisett	e		<ul> <li>1993</li> </ul>	Carter the Unstoppable Sex Machine	1992: The Love Album	03:12 ×						
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		Sound Effect [SFX] In lingle [IIN]			<ul> <li>A Day In The Life</li> </ul>	The Beatles	1967-1970 (Disc 1)	05:06 ×		vvarm Tru A Limla	Ferrels	The Rat		
		Promo [PRO]			A Little Travelling Music,	Barry Manilow	Barry Manilow	02:54 ×	07:14:16	Tendernes	Sinatra	Pack Collection	03:09	0
		Station ID [SID] News [NWS]			A Man	Alanis Morissette	Under Rug Swept	04:33 ×				Radical Roots from		
		Commercial [COM]			<ul> <li>A Message to You Rudy</li> </ul>	The Specials	The Specials	02:53 ×	07:10:29	Les Imbeciles	Alpha Blondy	the Emperor of	03:52	0
		⊕ Interview [INT]     ⊡      ∰ Recently Added	~	20	A Roce le Still A Roce	Aretha Franklin		0.4-28 × ¥				Reggae		

Figure 3 – WEBUI Library Page

Serial	Description
1	Spacial Brand Identifier
2	Station Name and Tag Line
3	SAM Broadcaster Cloud Identifier
4	Playlists Window (Shared and Station Playlists)
5	Live Audio or Track Preview Indicator
6	In-Stream Player Controls for both Live Audio and Track Preview
7	Time Remaining for the Current Playing Track
8	Currently Playing Track Title and Artist
9	Library Search Function
10	Station Air Status Indicator (On Air or Off Air)
11	Station On Air/Off Air Button
12	Current and Peak Listener Figures
13	Currently Logged in User
14	Used and Total Cloud Library Storage Indicator
15	Help (Opens the SAM Broadcaster Cloud Knowledgebase)
16	Options
17	Minimize the Track Bar
18	Set the Queue Loop status On or Off
19	Queue Window
20	Track History Search Function
21	Track History Window
22	Contents Window including track and duration counts
23	Library Filter Window
24	Sidebar Minimizer
25	Widgets Tab
26	Settings Tab
27	Academy Tab
28	Health Tab
29	Schedule Tab
30	Live Control Tab
31	Library Tab (Selected by Default)
32	Station Logo

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			Artist	Johnny Cash	Kristin Hersh	Amy Winehouse	Louis Armstrong	Carter the Unstoppable Sex Machine	Alanis Morissette	Alanis Morissette	Lily Allen	STINGER	Erykah Badu	4 Non Blondes	Johnny Cash	The Beatles	Barry Manilow	Alanis Morissette	The Specials	Aratha Franklin
	153 by 1biza 2008 153 by 1biza Island Hits 2008-2009 (Disk 3)	L MEDIA	Title ▲	] 💽 (Ghost) Riders In The Sky	] 💽 (live) - Ruby	] 🕑 (There Is) No Greater Love	(What Did I Do to Be So) Black and Blue?	] 💽 1993	0 21 Things I Want in a Lover	] 🕟 21 Things I Want in a Lover	] 🕞 22	] 💽 24 7 ONLY HITS	] 🕟 4 Leaf Clover	O 4 Non Blondes - No Place     Like Home	] 💽 A Boy Named Sue (Live)	] 🕟 A Day In The Life	Development A Little Travelling Music, Please	] 🕑 A Man	] 🕟 A Message to You Rudy	1 🕞 A Roce Ic Grill A Roce 391 tracks (1d, 01:14:57)
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Figure 4 – WUI Library Page (Rotated and Enlarged)

By selecting the item shown as item 17 in the previous image, we can minimize the track bar whilst still retaining the basic player functionality as well as the other available features.

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	Artist-Cat Stevens								
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SETTINGS	# Artist-Alanis Morisette								
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	LIBRARY					11:26:43	SWEEP - HERES YOUR HOST	00:07	1
	E Filters					11:21:38	Catatonia - Do You Believe in Me	05:10	0
	Media Types     Music [MUS]					11:17:46	India.Arie - Brown Skin	03:58	0
	Sound Effect [SFX]					11:14:20	Joni Mitchell - All I Want	03:34	0
	Promo [PRO]					07:09:07	Bob Marley - No Woman No Cry	05:24	0
	<ul> <li>Station ID [SID]</li> <li>News [NWS]</li> </ul>					07:07:07	Bill Withers - Lovely Day	02:06	0
	Commercial [COM]     Interview [INT]	2 tracks (06:22)				□ n7-n2-21	Avril Lavigne -	02-41	^ ¥

Figure 5 – WUI Showing Track Bar minimized

By selecting the item shown as item 24 in image 3 we can also minimize the sidebar, again without losing any functionality.

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	Music [MUS]									07:07:07	Bill Withers - Lovely Day	02:06	0 ز	
	Jingle [JIN] Promo [PRO]									07:03:31	Avril Lavigne - Unwanted	03:41	1 0	
	<ul> <li>Station ID [SID]</li> <li>News [NWS]</li> <li>Commercial [COM]</li> <li>Interview [INT]</li> </ul>	ı Ç	21	tracks (06:22)						07:00:00	Carter the Unstoppable Sex Machine - Is This the Only Way to Get	03:39	€ 0	~

Figure 6 – WUI Showing Both Track Bar and Sidebar minimized

## Search

A search option is available which enables us to search the entire library. When a search has been undertaken, a new Search tab appears within the Sidebar which enables us to refer back to the Search results as necessary.

Clicking the **X** within the Search Tab will close the Search and the Search Tab.



Figure 7 – Search Tab

## **Options**

There are a number of options available which are designed to make your SAM Cloud experience even more enjoyable. To access the Options menu simply click on the Cog icon at the top-right of the screen.



Figure 8 – SAM Broadcaster Cloud Options Icon

Clicking this icon opens the main Options menu



Figure 9 – Options Menu

Serial	Description
1	Start or Stop the Station depending on the current Station status
2	Opens the Station Player Site in a separate tab
3	Reset the WUI layout to the default settings
4	Adjust the WUI font size
5	Change the WUI colour scheme
6	Show an overview to help you get started
7	Opens the file upload window in a separate tab
8	Takes you back to the window shown in Figure 2
9	Sign out of the WUI

## Start/Stop Station Option

Depending upon the current status of your station, you will be able to either start or stop your station.

#### **Open Player Site Option**

The Player Site is discussed later in this document but clicking this option is one method of opening the station Player Site. Other methods are also explained later on.

#### **Reset Layout Option**

Selecting this option will reset your WUI appearance to the default layout. This will also log you out whilst the layout is reset.

## **Text Size Option**

This option enables us to adjust the font-size either two sized smaller or larger as well as resetting the font-size to normal.



Figure 10 – WUI Font-Size Option

## **Color Scheme Option**

This option provides five different colour schemes for the WUI from the choices shown below.



Figure 11 – Color Scheme Options

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Figure 12 – Examples of the Different Colour Schemes Available

Throughout this document series, a variety of color schemes have been utilized and this explains the different color schemes shown in the images.

## Show Overview Option

This loads a pop-up window with useful information about SAM Cloud.

#### **Upload Files Option**

This opens the File Upload window in a new tab from which you can upload tracks to the Cloud library.

#### Switch Stations Option

Customers with more than one station can use this option to switch between the different stations without having to log out and back in.

#### Sign Out Option

This will log you out of the WUI.

## Library Tab

Under the Library Tab we find the uploaded content and associated features including Playlists, the Queue, History window as well as Library and Group Filters.

#### Playlists

Playlists are discussed in greater detail within the Scheduling section of this document series but they are mentioned here briefly as they are an ideal method of organizing media.

There are a number of methods we can employ to organize and manage our media library but possibly the most important tool available is the Playlist. One of the great features within SAM Cloud is the ability for up to 50 stations to share a single music library and because of this, we have two distinct types of Playlists to ensure each station only plays the correct content for that station, **Shared Playlists** and **Station Playlists**.

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IVE CONTROL	<ul> <li></li></ul>
SCHEDULE	
N HEALTH	
* SETTINGS	
WIDGETS	
«	

Figure 13 – Library Playlists

#### Shared Playlists

Shared Playlists are available to every station under the same SAM Cloud service and are perfect for categorizing music based on genres, albums, artists or any other commonality which would usually be available to multiple stations.

You could also use Shared Playlists for any other content that can be played on all stations like network promos, competitions, network wide commercials, etc.

#### Station Playlists

Station Playlists should be used to manage content which is only intended for use with specific stations. Station Playlists are the perfect place to store station specific content like Station Ids, commercials that should only run on one station and music content specific to the station genre.

The number shown to the right of the Station Playlists (67832 in this case), is the Station ID and if you need to raise a support request, especially if you have multiple services and stations, it can assist the Helpdesk in identifying the station you are referring to.

To access the Playlists simply select the Library Tab and the Playlists Window will appear. To the right of this you will find the Content Window which will display the Playlist content.

You can see that the Shared Playlist 'Artists-Female' has been selected and the tracks contained within this Playlist are displayed to the right. You will also note that this station follows a naming convention which gives an indication of the type of content the Playlist contains without having to examine the Playlist contents. This simplifies matters when you have multiple DJs working with the same library and helps ensure each DJ knows what type of track to expect when selecting the Playlist. Playlists for a specific decade, artist, album or genre are easily identified by following a basic naming convention.

spacial. SAM	BROADCASTER CLOUD			search	٩	🛞 On Air	ON		upport@spaci	al.com	\$~
Spacial Spacia Technical Support Radio	tal Support Radio	21 Things I Want in a Lover by Alanis Morissette Under Rug Swept					Listeners:	0 Peak:0 24	4h × Storag	e: 1.87 / 20.0	00 GB
🕙 library	PLAYLISTS	PLAYLISTS > ARTISTS-FEMALE				QUEUE				Loc	p
LIVE CONTROL	Shared Playlists  Scratchpad	Title	Artist	Album	Duration +	Title     No results fr	Art	ist .	Album	Duration	+
SCHEDULE	⊯) Genre-Reggae	O Complicated     Too Much to Ask	Avril Lavigne	Let Go	03:45 ×	No results re	and.				$\sim$
	# Genre-Pop	Mobile	Avril Lavigne	Let Go	03:32 ×						
HEALTH	#h Artist-Bill Withers #h Artist-Cat Stevens	□	Avril Lavigne	Let Go	04:11 ×						
SETTINGS	#} Decade-1970	□ 🕑 Sk8er Boi	Avril Lavigne	Let Go	03:24 ×						
WIDCETS	# Artist-Alanis Morisette	🗆 🕞 My World	Avril Lavigne	Let Go	03:27 ×						
WIDGETS	Artists-Female	🗆 🕑 Naked	Avril Lavigne	Let Go	03:28 ×						
«	#h Artists-Male #h Stingers	Things I'll Never Say	Avril Lavigne	Let Go	03:44 ×						
	#} Sweepers	□	Avril Lavigne	Let Go	03:41 ×	I					Ĭ
	#1 Artist-Bob Marley	🗆 🕑 If I Could Turn Back Time	Cher		03:50 ×	HISTORY					ц
	■ Unsigned Artists	Time After Time	Cyndi Lauper		04:56 ×	Date Played	Title	Artist	Album	Duration	<u>*</u> †
	LIBRARY	Can't Smile Without You	Karen Carpenter		02:39 ×	15:13:09	21 Things I Want in a	Alanis Morissette	Under Rug Swept	03:28	0 ^
	All Media	□ ⊙ Closer To Fine - Indigo Girls	Indigo Girls	Retrospective	04:02 ×	15:08:17	Smells Like	Nirvana	Nevermind	05:01	0
	Media Types     Music [MUS]	🗆 🕞 I Am Not My Hair	India.Arie		04:18 ×		Teen Spirit	Songs Of	0.1		
	Sound Effect [SFX]	🗆 🕞 Brown Skin	India.Arie		03:58 ×	15:03:00	Do It Twice	Freedom (Disc 1)	Bob Marley/Wail	02:51	0
	Ingle [IN] Promo [PRO]	🗆 🕞 Time After Time	Cyndi Lauper		04:56 ×				(What's the Story)		
	Station ID [SID]	□	Odetta	Original Seeds	02:12 ×	□ 15:02:32	Hello	Oasis	Morning Glory?	03:22	0
	News [NWS] Commercial [COM]	Downtown	Petula Clark		03:01 ×				Unknown		
	Interview [INT]	🗆 🕑 Hey! Look Me Over	Peggy Lee	Seductive	01:56 × •	, 🗆 10:57:55	Track 1	null	Album (12/00/2006	04:46	0

Figure 14 – Shared Playlist Content

Whilst Shared and Station Playlists are separate, each Playlist must have a unique name. You could not use the same name for both a Shared and Station Playlist as this generates an error message.

≣♪ Sweepers	
xov ∿≡	Playlist name already exists
≣ <b>_</b> Artist-Bob	Marley

Figure 15 – Playlist Already Exists

Playlists are a great way of categorizing music based on any commonality or personal preference and whilst Playlists can be added to the Queue, to really benefit from Playlists, we need to make better use of them with greater flexibility. This can be achieved with Playblocks which are explained in the Scheduling document.

## **Context Menus**

There are a number of different context menus available within the various windows of the WUI which can be accessed by right-clicking a track displayed within the corresponding Window. The Context

menu for the Queue and Playlist Contents windows provide the same options whilst the History and Playlist windows each have their own specific Context Menu.

## Playlist Contents and Queue Windows Context Menu

As mentioned, both the Playlists Contents and Queue windows share a common Context menu which provides a number of useful features.

Add to
Edit Ctrl+E
Move
Remove
Export Playlist File
Export Playlist File
Import
View
Sort
Sort
Shuffle Playlist
Refresh
Preview in player

Figure 16 – Track Context Menu

#### Add To Sub-Menu

Selecting Add to from the Context menu enables us to add the selected track to either the bottom or top of the Queue as well as to any existing Playlist.

ľ	Add to	•	≣ Queue Bottom	Enter
Ð	Edit Ctr	l+E	<b>≣†</b> Queue Top	Ctrl+Enter
÷	Move	•	∎♪ Playlist	Alt+C
×	Remove	•		
Þ	Export Playlist F	ile ∙		
⊏5	Import	•		
۲	View	•		
≣‡	Sort	•		
	Shuffle Playlist			
₽	Refresh			
$\odot$	Preview in play	er		

Figure 17 – Add to Sub-Menu

Selecting the Playlist option brings up the Add to Playlist dialog box which displays all Playlists available to this station both Shared and Station Playlists. To add tracks to a new Playlist would require you to create the new Playlist first.

Add to Playlist		۲
Scratchpad		
Genre-Reggae Genre-Jazz Genre-Pop		
Artist-Bill Withers Artist-Cat Stevens		
Decade-1970 Decade-1980 TSR Sweepers		
TSR-IDs TSR-Commercials		
TSR-Music	Select	Cancel

Figure 18 – Add to Playlist

#### Edit Context Menu Option

Selecting the Edit sub-menu item brings up the Track Information Editor described later in this document.

#### Move Sub-Menu

Selecting the Move menu item enables us to move the track to either the top or bottom of the Playlist or simply up or down one place within the Playlist.



Figure 19 – Move Sub-Menu

#### Remove Sub-Menu

The Remove sub-menu enables us to remove a track or selected tracks from the current Playlist, remove the unselected tracks, clear the Playlist (remove all tracks), remove duplicate tracks from the Playlist and permanently remove the track from the library but once removed, the track will need to be uploaded again as it cannot be restored.

The Remove Duplicates option is especially useful when you cannot be sure whether you have already added a track or a number of tracks to the Playlist. This enables us to add the tracks and then remove any duplicate tracks found.

ľ	Add to	+		
ß	Edit	Ctrl+E		
÷	Move	+		
×	Remove	+	🖵 Remove selected items	Delete
t	Export Playl	ist File 🕨	Remove unselected items	Shift+Del
<b>C</b> 5	Import	•	Clear Playlist	Ctrl+Del
۲	View	+	🕒 Remove duplicates	
≣‡	Sort	•	🖶 Permanently remove from Libra	ary Ctrl+Shift+Del
24	Shuffle Play	list		
¢	Refresh			
ullet	Preview in p	olayer		

Figure 20 – Remove Sub-Menu

#### Export Playlist File Sub-Menu

From here we can export the contents current playlist in to one of four supported Playlist file formats, .MIL, .M3U, .M3U8 and .CSV.

ľ	Add to	×		
Ð	Edit	Ctrl+E		
⇔	Move	•		
×	Remove	•		
t	Export Playli	ist File 🕨	E.	MIL
⊏5	Import	•	۵.	M3U
۲	View	•	<b>.</b>	M3U8
≣‡	Sort	•	<b>a</b>	CSV
≍	Shuffle Playl	ist		
¢	Refresh			
$\odot$	Preview in p	layer		

Figure 21 – Export Playlist File Sub-Menu

#### Import Sub-Menu

Selecting the Upload Files option opens the track upload window in a new tab but the upload location is automatically set to the current Playlist.

ľ	Add to	Þ		
P	Edit Ctrl+E			
÷	Move	۲		
×	Remove	۲		
Ŀ	Export Playlist File	۲		
⊏5	Import	۲	🚖 Upload files	Ctrl+O
۲	View	۲	∎♪ Playlist file	Ctrl+P
≣‡	Sort	Þ		
∽≎	Shuffle Playlist			
¢	Refresh			
$\odot$	Preview in player			

Figure 22 – Import Sub-Menu

Selecting the Playlist File options opens a further window which points out that only tracks already stored in the Cloud and which are listed within the Playlist file will be added to the Playlist. No missing tracks will be uploaded.



Figure 23 – Import Playlist File Window

There is the option to ignore the original file paths from where the tracks were originally uploaded which is useful if a copy of the required track or tracks has been uploaded but from a different source location. Clicking the Select Playlist button will open a standard Windows browse window with which you can navigate to locate the playlist file.

#### View Sub-Menu

The same four view options found in the Queue window are also available as Playlist display options, Auto, Compact, Tile and Columns.

ľ	Add to	×	
Ð	Edit	Ctrl+E	
₽	Move	•	
×	Remove	•	
t	Export Playl	ist File ∙	
⊏5	Import	+	
۲	View	•	O Auto
≣‡	Sort	•	Ocmpact
∽⊄	Shuffle Play	list	💿 Tile
¢	Refresh		Olumns
$\odot$	Preview in p	olayer	

Figure 24 – View Sub-Menu

#### Sort Sub-Menu

We can sort both the contents of a Playlist and the contents of the Queue based on the five criteria available, namely by Artist, by Title, by Album, by Duration and by Year. The Artist, Title and Album options can be sorted A to Z or Z to A whilst the Duration and Year categories can be sorted 0 to 9 or 9 to 0.

🗗 Add to 🔹 🕨		
🔓 Edit 🛛 Ctrl+E		
💠 Move 🕨		
🗙 Remove 🔹 🕨		
🕞 Export Playlist File 🕨		
<b>⊑5</b> Import →		
⊛ View 🔸		
≣‡ Sort ►	By Artist 🔸	t≓ A - Z
⊐≄ Shuffle Playlist	By Title 🔹 🕨	<b>1</b> .≣ Z - A
🕏 Refresh	By Album 🔸	
<ul> <li>Preview in player</li> </ul>	By Duration 🕨	
	By Year 🔹 🕨	

🗗 Add to ۲ 🔊 Edit Ctrl+E 💠 Move 🗙 Remove 🖙 Export Playlist File 🕨 **∟**7 Import Wiew , ≣**‡** Sort By Artist ۲ ۲ 式 Shuffle Playlist By Title ۲ 🗢 Refresh By Album ٠ By Duration + 1= 0 - 9 Preview in player By Year ↓ 1 = 9 - 0

Figure 26 – Sort Sub-Menu option showing by Duration Options

Figure 25 – Sort Sub-Menu option showing by Artist Options

#### Shuffle Playlist Context Menu Option

This option will shuffle the contents of the Playlist to vary the track order.

#### **Refresh Context Menu Option**

Selecting this option will refresh the Playlist which is useful when uploading tracks to the Playlist.

#### Preview in Player Context Menu Option

This option enables you to preview the track with the in-stream player, without having to interrupt your live stream.

#### Library Filter Context Menu

🗗 Add to	•
🗗 Edit	Ctrl+E
🗙 Remove	•
🕞 Export as Pla	ylist File 🕨
🟦 Upload files	Ctrl+O
• View	•
🕏 Refresh	
Preview in pla	ayer

Figure 27 – Library Filter Context Menu

The Library Filter Context Menu differs slightly from the previous menu. As this is not a Playlist, there is no option to Shuffle Playlist and as the contents of the Filters are based on the date uploaded or track metadata, there is no option to import a Playlist File. The other options remain the same.

#### Playlist Context Menu

By right-clicking one of the Playlists we can access the Playlist Context Menu which provides a number of Playlist-specific options.

🗗 Add Playlist to	•
🔓 New playlist	Ins
🎦 Rename playlist	F2
🗙 Remove playlist D	elete
🕞 Export Playlist File	•
云 Shuffle Playlist	

Figure 28 – Playlist Context Menu

#### Add Playlist to Context Menu Option

The first menu option enables us to add the current Playlist to either the top or bottom of the Queue as well as any other Playlist.

🗗 Add Playlist to	•	⊒ Queue Bottom	Alt+Enter
🕻 New playlist	Ins	<b>≣†</b> Queue Top	Ctrl+Enter
🎤 Rename playlist	F2	≣♪ Another Playlist	Alt+C
🗙 Remove playlist De	lete		
🔁 Export Playlist File	•		
🛫 Shuffle Playlist			

Figure 29 – Playlist Context Menu, Add Playlist to

#### New Playlist Context Menu Option

Selecting this option is one method of creating a new Playlist.

#### Rename Playlist Context Menu Option

This option allows us to rename an existing Playlist.

#### Remove Playlist Context Menu Option

This will remove the Playlist but this will not remove the tracks which were contained within the Playlist.

#### Export Playlist File Context Menu Option

This option enables us to export the contents of the Playlist as a playlist file in one of the four supported formats shown.



Figure 30 – Playlist Context Menu, Export Playlist File

#### Shuffle Playlist Context Menu Option

This option will shuffle the contents of the Playlist to vary the track order.

## Queue

The Queue can be used to play content either by manually adding tracks to the queue or by using some of the scheduling automation features available with which tracks or Playlists can be added to either the top or bottom of the Queue. The most important aspect of the queue which should be remembered is that the Queue has priority. This means that whilst there is content in the Queue, scheduled Playblock changes will appear to rotate in the Health tab but the Queue will continue to play until empty but if the Queue Loop is on then the Queue will always play.

With a maximum queue length of 30,000 tracks the Queue can be a powerful broadcast option however, if a station schedule continues to add Playlists to the Queue with Queue Loop enabled but without clearing the Queue first, this can quickly fill the queue to capacity and we would recommend clearing the Queue before adding Playlists to the Queue, especially if the Playlist is for a different genre or segment.

The Queue Loop can be enabled and disabled manually by selecting the corresponding check box but this can also be automated with the powerful scheduling features available.

This feature can be used to great advantage when you need to insert adverts or station IDs within your normal scheduling. Whilst a Playblock is playing, we can use the scheduling features to add specific tracks to the top of the Queue at any specified time and this track will play out next as the Queue has priority.

The Queue, like the center content window, has a number of display options which can be accessed by right-clicking any track and selecting View.

Here we can see the Queue is displayed with Tile View selected but this also shows the other View options available, Auto, Compact, Tile and Columns which is the default view.

QUEUE			Loop
■ <b>J</b>			05:04 ⊠́×
E Cat Stevens Wild World	Add to		03:20 🗹 ×
E Credence Clear Bad Moon Risin	Kemove     Kemove     Export Plavlist File		02:20 🗹 × 🗸
	<b>⊑</b> 5 Import →		
	View	💿 Auto	
	≣ <b>‡</b> Sort →	Ompact	
	⊐: Shuffle Queue	Tile	
	🕏 Refresh	Olumns	
	<ul> <li>Preview in player</li> </ul>		

Figure 31 – Queue Tile View and View Options

QUEUE	Loop
Artist - Title	Duration <sup>+</sup>
$\Box$ $\bigcirc$ Paul Simon - Late in the Evening	03:54 🔨
□ 🕑 The Smiths - Frankly, Mr. Shankly	02:19
□ 🕑 Heart - Alone	03:39

Figure 32 – Queue, Compact View

## **History**

The History window displays the track history for the last 1,000 entries or the last 48-hours, whichever is the smaller number of tracks. The track history also includes the number of listeners at the time the track was played but for accurate reporting, the reports from the user zone should be used. This is covered in more detail in the User Zone document in this series.

HISTORY					C	٦,
Date Played	Title	Artist	<b>Album</b> Albums	Duration	+	
□ 02/11/2015 11:37:15	Papas Got A Brand New Bag	James Brown	Greatest Hits	04:19	2	^
□ 02/11/2015 11:35:08	Mary Jane	Janis Joplin	Very Best of Janis Joplin	02:11	2	
□ 02/11/2015 11:30:53	Handbags And Gladrags	Rod Stewart	Storyteller- Complete Anthology	04:25	2	
□ 02/11/2015 11:28:09	Don't Be Shy	Cat Stevens	Gold	02:50	2	
□ 02/11/2015 11:24:07	Down So Long	Jewel	Spirit	04:16	2	
□ 02/11/2015 11:21:13	Hackensack	Fountains Of Wayne	Welcome Interstate Managers	03:00	2	
□ 02/11/2015 11:18:01	Driving in My Car	Madness	Divine Madness Disc 1	03:17	1	>

Figure 33 – History Window

Apart from the track information and the number of listeners, there is also a search feature which searches the track History.

The History window contents can be viewed either in the default Column view or in the Compact view.

## **Live Control Tab**

Whilst Live Streaming is covered in greater detail in the Live Streaming User Guide, the corresponding features found within the WUI are explained in this section and although the functionality of the Broadcast Control found under the Live Control Tab bears some resemblance to the Broadcast Control window within SAM Broadcaster, there are a number of fundamental differences.

1	© &	LIBRARY LIVE CONTROL	BROADCAST Live streamin	r CONTROL ng with SAM Broadcaster Cloud as backup (recommended)—2	3 Options >	$\mathbf{V} \ \mathbf{V} \rightarrow \mathbf{P}$	4
_			Primary sour	rces			^
		SCHEDULE		Available		Kick	
		HEALTH	<b>U</b>	Connect live streaming using: • SAM Broadcaster Live DJ (Free) ⑦	<mark>16</mark> -~	Switch Now	6
		ACADEMY	open	SAM Broadcaster PRU (     Compatible (     Compatibl		Switch on Track-End	
		SETTINGS		Available		Kick	
		WIDGETS	<u>v</u>	SAM Broadcaster Live DJ (Free) ⑦	17-^	Switch Now	9
		WIDGETS	Open	SAM Broadcaster PRO ⑦     Icecast2 compatible ⑦	Ŭ	Switch on Track-End	10
]			Backup only	source			_
			On Air	SAM Broadcaster Cloud backup When the Good Times Come Again by Barry Manilow 13		Stop	- <b>11</b>

Figure 34 – Broadcast Control

Serial	Description
1	Live Control Tab
2	Current Streaming Mode
3	Options
4	Graphical representation of the current streaming mode
5	First broadcast source Kick button
6	First broadcast source Switch Now button

7	First broadcast source Switch on Track End button
8	Second broadcast source Kick button
9	Second broadcast source Switch Now button
10	Second broadcast source Switch on Track End button
11	Stop SAM Broadcaster Cloud
12	Skip to the next track
13	Current track duration
14	Current track title and artist
15	Links to instructions and any associated license information
16	Click to move the source down
17	Click to move the source up

## Live Control Options

There are three primary options available within the Live Control tab, Change Mode, Change Stream Buffer and Refresh.



Figure 35 – Live Control Options

#### Live Control Options, Change Mode

The recommended Broadcast Mode is Live Streaming with SAM Broadcaster Cloud as backup. This ensures SAM Cloud will resume streaming if it detects that the live DJ suddenly stops streaming for any reason. This change over will usually take less than 3 seconds to complete and helps reduce any dead-air.

	🔅 Options 🗸	
<ul> <li>SAM Broadcaster Cloud only (No live streaming)</li> </ul>	Change mode	•
SAM Broadcaster Cloud with Live streaming	Change stream	n buffer
Ive streaming with SAM Broadcaster Cloud as backup (recommended)	Refresh	

Figure 36 – Change Broadcast Mode

#### Live Control Options, Change Stream Buffer

The recommended buffer duration is 25 seconds but you might reduce this if your DJs appear to be having difficulty connecting as the DJ would need to be connected for long enough for the buffer to fill completely before the system can switch sources. Alternatively, you might wish to increase the buffer duration to cater for longer network issues your listeners might regularly experience.

Stream buffer duration	۲
(i) A big buffer allows a live stream to stay active source even while short A short buffer allows you to switch to a live source more quickly. A buffer of 25 seconds is recommended.	t network issues occur.
Buffer duration: 15 v seconds	
Important: This change will restart your station	
	Update Cancel

Figure 37 – Change Stream Buffer

#### Live Control Options, Refresh

This option simply refreshes the screen.

#### **Connection Information**

As we saw in figure 34, the buttons shown as item 15 provides information and any corresponding licensing information for any SAM Broadcaster licenses which can be accessed from these links. The Icecast streaming details required for configuring an Icecast v2 compatible stream are also available.

#### SAM Broadcaster Live-DJ Link

Selecting this option will display your SAM Broadcaster Live-DJ license key, provides a download link as well as a link to the Quick Start Guide.

Product info	۲
SAM broadcaster Live-DJ Product key: XXXXX - XXXXX - XXXXX - XXXXX - XXXXX	
download	
Quick Start Guide	

Figure 38 – SAM Broadcaster Live-DJ Link

#### SAM Broadcaster Pro Link

Selecting this option will display any SAM Broadcaster Pro license key you might also have as well as providing a download link for the software and a link to the Quick Start Guide.

Product info	۲
<b>SAM broadcaster PRO</b> Product key: <b>XXXXX – XXXXX – XXXXX – XXXXX – XXXXX</b>	
download	
Quick Start Guide	

Figure 39 – SAM Broadcaster Pro Link

#### Icecast 2 Compatible Link

The necessary configuration information is displayed for both slots and whilst only the formats listed are officially supported, other streaming formats may also work. This information should be used to configure either your Icecast v2 compatible hardware or software encoder to enable this to connect to and stream though SAM Cloud.

Connect any	Icecast2 compatible encoder. Simply use	the information below to conf	figure your encoder.
Please note t	hat officially we only support MP3, AAC o	r OGG/Vorbis as input formats	s. (Although other formats may also work).
Slot 1		Slot 2	
Username:	support@spacial.com	Username:	support@spacial.com
Password:	YourPassword	Password:	YourPassword
Host	208.80.53.112	Host	208.80.53.112
Port	80	Port	80
Mount	67832-32302	Mount	67832-32303

Figure 40 – Icecast 2 Compatible Link

## Schedule Tab

Use of the Scheduling features is covered in detail in the dedicated Scheduling document in this User Guide series but a description of the available options is included here.

spacial, SAM	1 BROADCASTER CLOUD			search	Q ( On Air ON ) support@spacial.	om 🕐 👫~
Spacial TSR	LIVE D Burnin'	And Lootin' -	Bob Marley (-04:07)		🐣 0/1 🔔 Storage: 1:	76 / 20.00 GB
	ACTIVE PLAYBLOCK		EDIT PLAYBLOCK		Sav	re Cancel
LIVE CONTROL	TSR Default	~	Default			
	Failover Logic	<ul> <li>Image: A second s</li></ul>	Category	Separation Rule	Logic	
SCHEDULE	PLAYBLOCKS	New	All Media	Default 🗸	LeastRecentlyPlayed V	×
PLAYBLOCKS	Default		All Media	Default 🗸	Weighted 🗸	×
	Example Playblock	×				
SEPARATION RULES	Morning Show	×				
	TSR Default	×				
HEALTH	17	16				
HEALTH     ACADEMY     SETTINGS	17	16				
HEALTH ACADEMY SETTINGS	T	16	Search for Playlist or Filts		① Drag items below to Playbl	ock above
HEALTH     ACADEMY     SETTINGS     WIDGETS	Ð	16	Search for Playlist or Filtr Category		<ol> <li>Drag items below to Playbl Items Total Du</li> </ol>	ock above Ir. Avg. Dur.
Control of	•	16	Search for Playlist or Fills Category Scratchpad		① Drag items below to Ploybl     Items Total D     O 00::	ock above <b>ir. Avg. Dur.</b> 10 00:00
HEALTH     ACADEMY     SETTINGS     WIDGETS     K	0	16	Search for Playlist or Filts Category Scratchpad		Drag items below to Playbl     terms Total Du     0 00:0:     0 00:0:	ock above ir. Avg. Dur. 10 00:00 0 10 00:00
HEALTH     ACADEMY     SETTINGS     WIDGETS	•	16	Search for Playlist or Filts Category Scratchpad All Media Music (MUS)		Drag items below to Playbl     terms Testal Du         0 00:0         0 00:0         0 00:0	ock above <b>ir. Avg. Dur.</b> 10 00:00 10 00:00 10 00:00
HEALTH     ACADEMY     SETTINGS     WIDGETS	•	16	Search for Playlist or Filts Category Scratchpad All Media Music (MUS) Sound Effect (SFR)		Drag items below to Flaybi      Items Total Du      0 0000      0 000	ock above r. Avg. Dur. 10 00:00 10 00:00 10 00:00 10 00:00
HEALTH     ACADEMY     SETTINGS     WIDGETS	•	16	Search for Playlist or Filts Category Scratchpad All Media Music (MUS) Sound Effect (SFX) Jingle (JIN)		Drag items below to Playbi      teems Tetal Du          0 0000          0 0000	ock above           rr.         Avg. Dur.           00         00:00           00         00:00           00         00:00           00         00:00           00         00:00           00         00:00
ACADEMY     HEALTH     ACADEMY     SETTINGS     WIDGETS	•	15	Search for Playlist or Filt Category Scratchpad All Media Music (MUS) Sound Effect (SFX) jngle [IIN] Promo (PRO)		(i) Drag items below to Playbl         Items Tatal Du         0000         0000         0000	Avg. Dur.           0         00:00           0         00:00           0         00:00           0         00:00           0         00:00           0         00:00           0         00:00           0         00:00           0         00:00           0         00:00

Figure 41 – Playblock Editor

Serial	Description
1	Displays the Active Playblock
2	Set Failover Logic on or off
3	Click to create a new Playblock
4	Detail Selector (either all details or individually)
5	Detail Categories
6	Edit the Playblock Name
7	Detail Separation Rules
8	Detail Logic
9	Save Playblock
10	Cancel changes
11	Delete Playblock Detail
12	Average Duration of the items in the respective Playlist or Filter
13	Total Duration of the items in the respective Playlist or Filter
14	Number of items in the respective Playlist or Filter
15	Available Playlist and Filter categories from which to create the Playblock
16	Delete Playblock
17	List of available Playblocks
18	Scheduled Events Tab
19	Separation Rules Tab
20	Playblocks Tab (selected)
21	Schedule Main Tab
22	Library Tab (Playlists are found here)

## **Health Tab**

If you find SAM Cloud is not playing the tracks you are expecting then the first place to look is the Health Tab. Here you can usually identify any problems which might be affecting your station output. We can see from this image that the current Playblock was unable to select the desired track which would usually indicate either the Separation Rules are too strict or there are not enough tracks of a wide enough variety to enable SAM Cloud to play the right track.

This message is more apparent when Failover Logic is selected under the Playblocks tab as this tells SAM Cloud to select a track at random until a track from the Playblock detail can be selected. This is usually preferable to dead-air which can lead to the loss of listeners.

		1 2 3 4
		HEALTH Enable alerts?
		Date • Message
	LIVE CONTROL	(i) 05/11/2015 14:35:14 On-Air switching to SAM Broadcaster Cloud (LiveSourceld: 32301)
	SCHEDULE	(i) 05/11/2015 14:21:00 Scheduled event 'Error Generator' executed successfully.
		() 05/11/2015 14:20:59 Task resulted in no items being added to the queue. Queue item limit is 30000.
6	🐳 HEALTH	O5/11/2015 14:15:02 Scheduled event 'Error Generator' executed successfully.
	ACADEMY	() 05/11/2015 14:15:02 Pick track task: Medialtem that complied to the specified logic could not be found. (Pick track from '1 day' using 'Default')
		() 05/11/2015 14:15:00 Pick track task: Medialtern that complied to the specified logic could not be found. (Pick track from 'Scratchpad' using 'Default')
	SETTINGS	(i) 04/11/2015 12:15:18 On-Air switching to SAM Broadcaster Cloud (LiveSourceld: 32301)
	WIDGETS	5
	«	

Figure 42 – Health Tab

Serial	Description
1	Check to enable or disable Health Alerts
2	Information message type filter
3	Warning message type filter
4	Error message type filter
5	Message type indicator
6	Health Tab

The Health tab displays three types of messages, Information messages which indicate the normal station activity like the switching of Playblocks or the switching to a Live DJ. The Warning messages which should be investigated and can include such issues as track rotation problems or Queue limits, and we have Error messages which should usually be reported to the Helpdesk but can also include track upload and processing errors which might be resolved by removing the track from the library and uploading the track again.



Figure 43 – Error Message Alert

When Enable Alerts is checked, any warning or error messages generated will be displayed on the Health tab in the sidebar shown above. In this instance we can see there has been one error message generated whilst the image below indicates there are three new warning messages to review. The colour of the alert indicates the type of issue recorded but in the case multiple types of messages have been recorded, the colour of the most serious message type will be displayed.



Figure 44 – Warning Message Alert

By selecting or deselecting the message filters we can control which information is displayed to us. The message type filters also include a total of the number of each type of message.



Figure 45 – Message Type Filters

## **Settings Tab**

The Settings Tab contains a number of features described below but access to some of these features is restricted to the Station Manager only. Other features can be accessed by Station DJs if the appropriate permission has been assigned by the Station Manager.

## Station Details

The first task a new Station Manager should attend to is the configuration of the station details, the station name, tag line, logo and other essential information which helps create your station image.

The Station Details, including the station logo and website address can be added or amended from the Station Details tab under the Settings.

spacial, SA	M BROADCASTER CLOUD		search	9, 💮 On Air ON	support@spacial.com
Spacial TSR	LIVE O Theme from "A Summ	er Place" - Percy Faith (-02:21)			2. 0/0 1.76 / 20.00
UBRARY	STATION DETAILS				
LIVE CONTROL	Station ID: 67832	Logo Browse 5			
SCHEDULE	Spacial TSR	spacial.			
HEALTH	Description Technical Support Radio	Technical Support			
Contraction Contraction Contraction	Website URL http://support.spacial.com	Facebook <b>8</b> 7 http://facebook.com/spacialaudio			
STATION DETAILS	Twitter http://twitter.com/spacial	Google+ http://plus.google.com/+Spacial1			
DJ PERMISSIONS	Enable TuneIn -13	3			
AUDIO SETTINGS	Partner ID	-9			
WIDGETS	Partner Key	-10			
	TuneIn Station ID				
		-11			
	Save -12				

Figure 46 – Station Details

Serial	Description
1	Station Name
2	Station Description or Tag Line
3	Station Web Address
4	Station Twitter Page Address
5	Browse Button to Upload the Station Logo
6	Station Logo
7	Station Google+ Address
8	Station Facebook Page Address
9	TuneIn.com Partner ID
10	TuneIn.com Partner Key

11	TuneIn.com Station ID
12	Save Changes
13	Enable TunIn.com Integration Check Box
14	Station Details Tab
15	Settings Tab (Click to Reveal the Station details, DJ Permissions and Audio Settings
	Controls)

Supported image formats for the Station Logo are gif, jpeg, jpg and png whilst the maximum image size is 4mb.

#### TuneIn.com integration

TuneIn.com integration enables the export of the track metadata which enhances the station's TuneIn.com page and app. To enable TuneIn.com integration you must first register your station with TuneIn.com and once registered, you must then request your station's Partner ID, Partner Key and Station ID directly from TuneIn.com.

#### Social Media

The social media links provided here are used in some of the various Players included with each service to link to your Stations' social media pages.

#### DJ Management

There are two different permission levels when referring to SAM Cloud DJs, **Service Level Permissions** which apply the selected permissions assigned to a DJ, to all stations belonging to that service, and **Station Level Permissions** which only apply to the station currently being managed. Service Level Permissions can be applied or modified when logged in to any station under the service but you must be logged in to the specific station to apply or modify Station Level Permissions.

To adjust a DJ's permissions, simply adjust the check boxes for the corresponding permission and click either Apply Permissions or Apply Permissions for All Stations depending on the level of permissions being updated.

#### Service Level DJ Permissions

The following permissions can be applied at the service level and it should be noted that assigning any of these permissions to any DJ will also permit them to log into the SAM Cloud service and therefore, they will have the same permissions across all stations:

Permission	Description
All	All permissions are applied
Edit Metadata	DJ can view the library and edit media Metadata like Title, Artist, Album etc.
Import Media	DJ can import media (songs etc.) into your station's library
Remove Media	DJ can delete media (songs etc.) from your station's library
Admin Playlist*	DJ can manage your playlists. (Create Playlist, Rename Playlist or Delete Playlist)
Edit Playlists	DJ can edit your current playlists. (Adding items to playlist, removing items or
	moving items around)

\* Assigning this permission automatically includes the 'Edit Playlists' permission

#### Station Level DJ Permissions

The following permissions can be applied at the station level and it should be noted that assigning any of these permissions to any DJ will also permit them to log into the specific SAM Cloud station however different permissions can be applied to the same DJ for different stations:

Permission	Description
All	DJ will be assigned all station level permissions
Access	DJ will be able to log into SAM Broadcaster Cloud
Scheduled	DJ will be able to manage your scheduled events

Events*	
Rotation Rules	DJ will be able to manage your rotation rules (Playblocks, Separation Rules,
	Active Playblock)
Queue	DJ will be able to manage the station queue
Start/Stop	DJ will be able to start and stop the station
Skip Track	DJ will be able to skip the currently playing track
History Export	DJ will be able to generate and download the History Report
Live Streaming	DJ will be able to stream live with SAM Broadcaster Live-DJ

\* Assigning this permission automatically includes the "Rotation Rules", "Queue" and "Start/Stop" permissions

Apart from the Live Streaming permission, all other permissions relate only to the SAM Broadcaster Cloud service and you should be aware that a number of permissions are automatically included or assigned with other permissions.



Figure 47 – DJ Permissions

Serial	Description
1	Links to the Knowledgebase article which explains DJ Management
2	List of the permissions which can be assigned at the Service Level and would be applied
	to all stations under this service
3	Service Level DJ Permissions
4	Greyed out checkbox depicts the permission is included with another permission
5	Check boxes with which Service Level permissions are applied
6	Station Level DJ Permissions
7	Check boxes with which Station Level permissions are applied
8	Remove the DJ which also revokes their permissions
9	Click to apply the configured permissions to all stations under this service
10	Click to apply the configured permissions
11	Click to reset the configured permissions
12	Click to log in to the User Zone where additional DJ Licenses can be purchased
13	Displays the number of remaining DJ licenses available
14	Displays the Add User window which will assign an available license to a DJ
15	DJ Permissions Tab
16	Settings Tab

#### Adding a DJ

Each SAM Cloud service includes at least five additional DJs whilst more can be purchased as necessary from the Services Tab within the User Zone. Assigning a DJ License to a new DJ can be

achieved by clicking the Add DJ button shown as item 14 in the previous image. This will display the Add User window. Simply enter the email address, first name and surname of your DJ and click OK.

The email address field has a character limit of 100 characters whilst both the first name and surname text boxes have a character limit of 255.

Add User	۲
E-mail address	
E-mail address	
Name	
Name	
Last name	
Last name	
Ok	Cancel

Figure 48 – Adding a DJ

If the email address already exists then the following error message is displayed:

Add User	۲				
E-mail address dj1@spacial.com × !	E- a	E-ma adde	ail addr ed	ress in	nvali
Name	_				
DJ					
Last name					
One					
Ok Cance					

Figure 49 – Adding a DJ Error Message

#### Removing a DJ

Removing a DJ is simple and can be achieved by clicking the X shown as item 8 in the earlier image. You will be prompted to confirm whether you wish to remove the DJ from the current station or from the service.

How would you like to r	emove this DJ s	eat?	⊗ <mark>-1</mark>
Do you want to remove a service?	ccess from this st	ation only or all stations	on this
	This station only	All stations on this service	Cancel
	4	3	2

Figure 50 – Remove DJ Confirmation

Serial	Description
1	Close the window

2	Cancel action
3	Apply the changes to all stations under this service
4	Apply the changes to only this station

## Audio Settings

SAM Cloud includes comprehensive and customizable Audio Settings shown above and it should be remembered that when tracks are uploaded, as a part of the processing, tracks are normalized to -18LUFS in accordance with EBU R128 which provides audio levelling based on overall loudness and not peaks. This, combined with the elimination of audio below a fixed level, ensures that better loudness matching is achieved. It should be noted that only the Station Manager can adjust these settings.

UIBRARY	AUDIO SETTINGS Trim silence 7-1 2 3 O Tracks normalized to FBU R128, 18U UES standard
	Trim silence at start if below 40 0 dB
SCHEDULE	Trim silence at end if below 45 - dB
HEALTH	Cross 7-14 15 16
13- 🛠 SETTINGS	Intersect cross at     -30        Maximum cross duration     3        3      -sec
STATION DETAILS	Fade out 7 17 18 Fade in 7 5
	Duration <     +     > 2.0 sec     Duration <     +     > 0.2 sec-6       Curve     sinusoidal      -     19     Curve     sinusoidal
	Do not cross or fade content less than 70 🔅 seconds in duration - 8
WIDGETS	Save Cancel Restore Defaults
	11 10 9

Figure 51 – Audio Settings Description

Serial	Description
1	Engage or disengage the silence trimming
2	Set the dB level below which is considered silence for the start of the track
3	Set the dB level below which is considered silence for the end of the track
4	Graphical display of the expected effect the settings will have
5	Enable the track Fade In options
6	Track Fade In duration slider
7	Track Fade In waveform shape
8	Set the track duration for tracks excluded from the cross and fade settings
9	Restore Default settings
10	Cancel any changes made
11	Save any changes made
12	Audio Settings Tab
13	Settings Tab
14	Enable the track Cross settings
15	Set the dB level at which tracks should cross
16	Set the maximum cross duration
17	Enable the track Fade Out options
18	Track Fade Out duration slider
19	Track Fade Out waveform shape

The audio output from any station is down to the personal preference of the Station Manager and we would recommend adjusting the available settings until you find the desired audio output which best suits your station.

#### **Trim Silence**

With the Trim Silence enabled, we have the option to set the level, below which, is considered silence and trimmed. The level can be set from between -10 and -60 decibels (dB) for both the start and end of the tracks.

#### Cross

There are two configurable options which directly affect the point at which two tracks Cross. These are the level at which the two tracks will intersect which can be set to between -10 and -60 decibels (dB) and the maximum duration of the cross which can be set from between 1 and 10 seconds.

#### Fade

Both the Fade In and Fade out have the same configurable settings when enabled, which consist of the duration of the Fade from between 0.1 and 10 seconds. There are also four waveform options available, Linear, Sinusoidal, Logarithmic and Exponential. Each of these gives a different Fade effect and both the Fade In and Fade Out can be set to use different curves and durations.

#### Track Exclusion

You might not be happy if your 5-second station IDs have a 4-second fade and we doubt your advertisers would be happy if their 30-second commercial includes a 5-second fade at the start and end so for this reason, we can exclude tracks based on their length. This option enables us to exclude tracks which are shorter than the selected length, from both the Cross and Fade settings. This can be set from between 0 and 999 seconds.

## Widgets Tab

The Player and Web Widgets have been relocated from the user zone to the WUI to simplify the process of creating the Widgets. You will also find a number of additional features designed to simplify the process of listening to your station.



Figure 52 – Website Tools and Widget Options

Serial	Description
1	Free Station Player Webpage hosted by Spacial
2	Generate listen links for various listening options
3	Generate Widgets which can be embedded in your website

4	Downloadable and customizable website template
5	Configuration instructions for customizing the Player Webpage
6	Preview the customized Player Webpage
7	Download the Player Webpage code
8	Web Widgets Tab
9	Player Tab
10	Listen Link Tab
11	Widgets tab
12	Free Station Player Webpage link
13	Link to generate the various Listen Links available
14	Link to generate the various Player Widgets available
15	Link to generate the various Website Widgets available
16	Displays the configuration options shown in the following image

## Free Hosted Website

MENU Technical Support Radio Technical Support	
The Verse Time Forgot Nick Harper Harperspace	
Song History	
The Verse Time Forgot Nick Harper 03:34	
Ride On Christy Moore 03:05	Dry Now Annual
Runaway The Corrs 04:24	Ray how how
It's The End Of The World As We Know It Rem 04:20	
Alanis Morissette 03:49	
The Prophet (Allah Léka Netchi) Alpha Blondy 02:58	
	Start your internet radio now!
Powered by SAM Binadoaster © Copyright - Spacial Audia Solutions, LLC - 1999-2015	(f) 😏 😵

Figure 53 – Player Webpage

## Website Template Configuration

The code for the Player Web Page above can be downloaded, customized and uploaded to your own station website if you prefer. This will enable you to match your station website theme and affords you better control of the layout.

The Template can be downloaded from the link shown at item 7 or from the pop-up shown below. We regret but we are unable to provide support for customized Player pages or assistance with the customization process.



Figure 54 – Website Template Configuration Instructions

## Listen Link

There are a number of options available when creating Listen Links. If your station has multiple streams then you should select the stream which will be listened to through the Listen Link. You might have a high bitrate stream for listeners with a cabled Internet connection and perhaps a smaller bitrate stream for listeners using mobile devices who are perhaps on a metered Internet service.

After selecting the stream you can select the Output Mode, selecting from one of four formats as well as the option to create either a SHOUTcast or Flash compatible Listen Link.

The generated Listen Link is displayed below the available options.

		GENERATE LISTEN LINK
		Generate a listen link that can be used in hardware players, software players or radio directories. When possible use a playlist output like M3U as it will include links to all your active streams.
	SCHEDULE	Preferred stream
		Mp3: 128kbps, 44.1kHz, Stereo
	HEALTH	Output mode
		Playlist: 🔀 M3U 💿 PLS 💿 ASX 💿 TEXT <mark>- (2</mark> )
	ACADEMY	Redirect to SHOUTcast compatible stream-3
		Redirect to Elash compatible stream
	SETTINGS	
		Generated link ( <u>Preview</u> )— <b>5</b>
	* 1000010	http://samcloud.spacial.com/api/listen?
7	J LISTEN LINK	sid=67832&rid=113502&r=mp3,any&br=128000,any&m=m3u
	PLAYER	
	WEB WIDGETS	

Figure 55 – Widget Listen Link Options

Serial	Description
1	Drop-down list to select the stream for the listen link
2	Select the desired Listen Link format
3	Check to create a SHOUTcast compatible Listen Link
4	Check to create a Flash compatible Listen Link
5	Generated Listen Link
6	Click to preview the generated Listen Link
7	Listen Link Tab
8	Widgets Tab

## Player

There are a number of different players available, each with a number of configurable options. There are six different sized players which are each available in three colours designed to match various website themes.

Each player is available in a Light, Dark or Metallic theme, includes basic player functionality, Amazon or iTunes purchase links for the tracks which can be configured to use your affiliate details which can earn you commission on each sale made by your listeners. Some Players can also be configured to include links to your stations' social media pages on Facebook, Twitter or Google+.

	GENERATE PLAYER	
	Change Style-1	
LIVE CONTROL	SAM Hits	
SCHEDULE	Acrosser Socials History Bonnary Contact Bonnary Contact Contact Bonnary Contact Contact Bonnary Contact Bonnary Contact Conta	
HEALTH		
ACADEMY	Powered by SAM Broadcaster	
	Player Options	
🔆 settings	Auto-start play on load 🔤 🚽 3	
🔆 WIDGETS	Preferred stream: Mp3: 128kbps, 44.1kHz, Stereo	
	Embed HTML Code ( <u>Preview</u> )—5	
LISTEN LINK	Copy and paste the following code into your website to embed the widget	
PLAYER	<pre><iframe <br="" src="http://media.spacial.com/webwidgets/player/300x160.html?si&lt;br&gt;d=67832sriel13502startstation=false&amp;theme=light&amp;token=ea09c682acbc2a14904384ea1c9d5bb451b1&lt;br&gt;aab6" title="Flash Player" width="300">baioth=116''</iframe></pre>	
WEB WIDGETS	scroling='no' frameborder='0' marcinheight='0'	
«	marginuidh") marginuidh") allowtransparency='true'> Ylour browser does not support iframes. <a href="http://media.spacial.com/webwidgets/player/300x160.html?sid=67832&amp;rid=113502&amp;starts&lt;br&gt;tation=falsesthemm=lighttoken=ea026682acbc2a14904384ea1c9d5bb451b1aab6"> View the content of this inline frame</a> with your browser	
	Popup player code ( <u>Preview</u> )-7	
	Copy and paste the following code for a link to open player in new mini-window NOTE: Make sure pop-ups are not blocked by your browser	
	<pre><a 300x160.html?sid<br="" href="javascript:window.open(" http:="" media.spacial.com="" player="" webwidgets="">=67832&amp;rid=113502&amp;startstation=falsestheme=lightstoken=ea09c682acbc2a14904384ea1c9d5bb451b1a</a></pre>	

Figure 56 – Player Options

Serial	Description
1	Opens the Player Configurator
2	Visual indication of the Player being generated
3	Check to automatically start playing when the player is loaded
4	Select the preferred stream which will be streamed through the Player
5	Click to preview the Embedded Player
6	Generated Embedded Player HTML code
7	Click to preview the Popup Player in a new tab
8	Generated Popup Player HTML code
9	Player Tab
10	Widgets Tab

Players	Ð
Size 250x100 🗴 300x160 ○ 300x200 ○ 300x250 ○ 500x100 ○ 600x100 ○	)
<b>Fheme</b> Light 🗭 Dark 🔵 Metallic 🔵	
SAM Hits She Wanna Get High With Me Yaboychronic Create your own station	
OK Cancel	Ĵ

Figure 57 – Player Configurator

A complete list of the available Player options is shown at Annex A of this document.

## Web Widgets

We have the option to generate a variety of customizable Web Widgets which can be simply inserted into your Stations' website to enhance your listeners' experience.

			1	
		GENERATE WEB WIDGE	ets 🕐	
	LIVE CONTROL	Widget:	Station Info     Now Playing       Recently Played     Media Library-       Coming Up     Coming Up Tile	-2
	Media library limit: Recently played limit:	5	<b>∂-3</b>	
	ACADEMY	Coming up limit:	5	<b>○-5</b>
	X SETTINGS	Album cover art: Theme type:	Yes Light 🗭 Dark 🔿 Metallic 🔿 Custom 🔾 🕇	6
9-		Generate -7		
	I LISTEN LINK			
	> PLAYER			
8	WEB WIDGETS			
	«			

Figure 58 – Web Widget Generator

Serial	Description
1	Links to a Knowledgebase article explaining how to add Web Widgets
2	Select the Web Widgets to be created
3	Set the Media Library Limit
4	Set the number of recently played tracks to be displayed
5	Set the number of coming up tracks to be displayed
6	Select the Web Widget theme
7	Click to Generate the selected Web Widgets
8	Web Widgets Tab
9	Widgets Tab

Once we have selected the configuration options for the desired Web Widgets we click the generate button which, after a short time, will display the code snippets which can be added to your webpages. This also displays a preview of the selected Web Widgets as well as an option to preview the Web Widgets in a new browser tab.

LIBRARY	Widget: info ③
	HTML copy & paste in the <head> tag</head>
	<script spacial-widget-info-67832-ea09c682acbc2a14904384ea1c9d5bb451b1aab6'="" src="http://media.spacial.com/webwidgets/widget/v1/spacialwid&lt;/th&gt;&lt;/tr&gt;&lt;tr&gt;&lt;th&gt;SCHEDULE&lt;/th&gt;&lt;th&gt;HTML copy &amp; paste in the &lt;body&gt; tag&lt;/th&gt;&lt;/tr&gt;&lt;tr&gt;&lt;th&gt;HEALTH&lt;/th&gt;&lt;th&gt;Station Info:&lt;/th&gt;&lt;/tr&gt;&lt;tr&gt;&lt;th&gt;&lt;/th&gt;&lt;th&gt;&lt;div class=" type="text/javascript"></script>

Figure 59 – Web Widget Generated Code

Selecting the Preview in new tab option opens all created Web Widgets in a new browser tab.

The available Web Widgets in the Light Theme can be found at Annex B of this document but it should be noted that the Coming Up Web Widget and the Coming Up Tile Web Widget will only display tracks from the Queue and if the Queue is empty, nothing will be displayed.

## **Importing Content**

After configuring your station details, the next task is to upload music to the cloud which is just a fancy way of saying copying content from your computer, from a specific web address or a Dropbox account and storing your music on our computers so SAM Cloud can broadcast them.

When you import a new track into SAM Cloud the following happens automatically:

- 1. SAM Cloud reads the metadata from the tag and stores it in the SAM Cloud database
- 2. The audio file is then uploaded to be stored in the cloud
- 3. In the cloud, the file is further processed to make it ready for broadcasting which includes normalization to EBU R128 -18LUFS standard and any extended leading or trailing silences are removed
- 4. Finally, the file is marked as ready for broadcasting

There are three methods to access the Upload window as shown below:

(1)	<u>م</u>	n Air	ON		support	@spacial.com	?*	/
					28 0/1	1.76 /	20.00 GB	
	QUE	UE				1	Loop	
		Tit	le	Artist	Album	Dura	tion +	-
<	No	results	found					

Figure 60 – Access the Track Upload Window (Method 1 Track Bar minimized)

🛞 On Air	ON	support@sp	acial.com 🕐	<b>☆</b> ~
	Listeners: 0 Pe	ak:1 <u>30d</u> Stor	rage: 1.76 / 20.00	) GB
	0		🔔 <u>Uploa</u>	
QUEUE			Loop	
Tit     No results	s found.	Album	Duration	+

Figure 61 – Access the Track Upload Window (Method 2 Track Bar expanded)

(	On Air ON		support@s	pacial.com 🕐 🗱 🗸	
			8 0/1	() Stop Station	×
				下 Open Web Player	
	OUFUE			🗒 Reset Layout	
	QUEUE			🗚 normal 🗸	
	Title	Artist	Album	Color scheme	
^	No results found.		_	·ថ្ល- Show overview	~
			1-	🏦 Upload files	
				😅 Switch Stations	
				🔎 Sign out	

Figure 62 – Access the Track Upload Window (Method 3 Options Menu)

Serial	Description
1	Open the Upload Window

Clicking on either of these Upload links will open the Track Upload window in a new tab which contains the Track Drop Zone as well as providing a number of additional upload options.

	spacial	SAM BROADCASTER CLOUD			(	1 2	3	4 support@spatial.com	¥~
12	Spacial TSR	SAMONONDERSTEIN CEOOD						adpporto spanalización () 🦋	
ŭ	UP					Pause Impo	rt 🗸 🛛 🕹 Clear	✓ ♦ Options ✓	
10		ilename	No uploads in progress	Pro	gress Mode	Туре	Destination	Size	
			Drop files l	nere				5	
				Total Uploads: 0	Storage	1.76/20.00GB	Jpload Progress	0%	
				9	8	7		6	

Figure 63 – Track Upload Window

Serial	Description
1	Pause current uploads
2	Set the Import source
3	Clears the upload queue
4	Upload Options
5	Drop Zone
6	Current uploads progress bar
7	Library storage usage
8	Library storage usage visual indicator
9	Number of current uploads
10	Track upload information headings
11	Selectable upload category type
12	Selectable upload location
13	Station name

## Import Source

There are three import source options available as well as further information about the Import Utility:

Import >
Files from Disk
From Url
From Dropbox
Import Utility

Figure 64 – Import Source Options

Option	Description
Files from Disk	Opens a browse window enabling the selection of tracks from the computer
From URL	Enables the uploading of tracks from web addresses
From Dropbox	Enables the uploading of tracks from a Dropbox account
Import Utility	Provides download options for the command line Import Utility

## **Clearing the Upload Queue**

There are three options available for clearing the upload queue:



Figure 65 – Upload Queue Clear Options

Option	Description
Completed	Removes all successfully uploaded tracks from the list
Failed	Removes all failed tracks from the list
All	Removes all tracks from the list, including tracks which have not completed
	processing

## **Upload Options**

Clicking the Options button provides four further options, each with configurable selections:



Figure 66 – Upload Options menu

Option	Description
Import Mode	Sets the track import method
Concurrent Connections	Sets the number of concurrent uploads
Destination	Sets the destination for the uploading tracks
Media Type	Determines the media type the uploading tracks should assume

## **Import Mode**

The Import Mode determines the action of the import:

	Options V
Skip existing	Import Mode
Overwrite	Concurrent Connections •
Metadata	Destination •
	Media Type 🔹 🕨

Figure 67 – Import Mode Options

Option	Description
Skip Existing	Skip a track if it already exists in the library (Default Option)
Overwrite	Upload and overwrite the audio track if it already exists in the library
Metadata	Upload and overwrite the audio track and metadata if it already exists in the library

## **Concurrent Connections**

This option enables the DJ to select the number of concurrent connections for track uploads. The default is 2 but this can be changed from between 1 and 4. This should be adjusted to match your connection upload speed.

	🔅 Options 🗸
	Import Mode 🔹 🕨
<b>O</b> 1	Concurrent Connections •
<u></u> 2	Destination •
<u></u> 3	Media Type 🔹 🕨
<u></u>	

Figure 68 – Concurrent Connections

## Destination

There are three primary destination options available however, selecting Playlist as the destination will display the Playlist Selector from which the target Playlist can be selected. The Playlist must already exist before the Playlist will be listed.

Regardless of the destination selected, the tracks are also uploaded to the library and can be added to other Playlists from within the WUI.

	🔅 Options 🗸
	Import Mode 🔹 🕨
	Concurrent Connections •
Library	Destination
💿 Queue	Media Type 🔹 🕨
OPlaylist	

Figure 69 – Available Upload Destination

Option	Description
Library	Upload items to the Library (Default Setting)
Queue	Upload items to the Library but also add them to the Queue
Playlist	Upload items to the Library and add them to a specified Playlist

## Media Type

This enables you to pre-select the Media Type for the uploading tracks. This can also be selected on a track-by-track basis whilst the tracks are being uploaded.

		$\odot$ Options $\vee$	
		Import Mode	+
		Concurrent Con	nections 🕨
		Destination	+
Music (MUS)	~	Media Type	•
Sound Effect (SFX)			
💿 Jingle (JIN)			
💿 Promo (PRO)			
Station ID (SID)			
💿 News (NWS)			
Commercial (COM)			
💿 Interview (INT)	~		

Figure 70 – Upload Media Types

The selected Media Type and Upload Destination are displayed as shown with the default media type being Music and the default destination of library:

UPLOAD <u>MUSIC</u> INTO <u>LIBRAR</u>	(
Filename	

Figure 71 – Selected Upload Options

Clicking either of these options provides quick access to the options associated with each category.

Preselecting these options will apply these settings to all tracks subsequently uploaded however these options can also be changed on a track-by-track basis whilst the tracks are still uploading.

This flexibility can help minimize any further track editing after the upload has completed. For example, if you create a Station Playlist for each artist or genre, you can set the Destination before uploading tracks and then assign all tracks by the specified artist or of a certain genre to the appropriate playlist.

	ii Pau	150			
	II Pau	150			
		130	nport V Cle	ear 🗸 🛛 🔇	Options 🗸
Progress	Mode	Туре	Destination	Size	
45.87%	<u>Metadata</u> $\vee$	$\underline{Music}  \vee $	<u>Library</u> ~	4.4 MB	× ^
Queued	<u>Overwrite</u> ~	Music ~	Library ~	3.3 MB	×
Queued	<u>Metadata</u> ~	$\underline{Music} \lor$	■♪ <u>Artists-Male</u> ∨	7 MB	×
Queued	Skip existing $\vee$	$\underline{Music} \lor$	Library ~	6.2 MB	×
Queued	<u>Metadata</u> ~	Music ~	■♪ <u>Artists-Female</u> ∨	4 MB	×
					~
Storage	1.78/.	20.00GB Uploa	d Progress 7%		24.8 MB
	45.87% Queued Queued Queued Storage	45.87%     Metadata ~       Queued     Overwrite ~       Queued     Metadata ~       Queued     Skip existing ~       Queued     Metadata ~       Storage     1.78/	45.87%     Metadata ~     Music ~       Queued     Queuwata ~     Music ~       Queued     Metadata ~     Music ~       Queued     Skip existing ~     Music ~       Queued     Metadata ~     Music ~	45.87%       Metadata ×       Music ×       Library ×         Queued       Queued       Metadata ×       Music ×       **         Queued       Skip existing ×       Music ×       **       Library ×         Queued       Skip existing ×       Music ×       **       Artists-Male ×         Queued       Skip existing ×       Music ×       **       Artists-Female ×         Queued       Metadata ×       Music ×       **       Artists-Female ×         Storage       1.78/20.00GB Upload Progress       7%	45.87%     Metadata      Music      Library      4.4 MB       Queued     Queued     Music      Library      3.3 MB       Queued     Metadata      Music <

Figure 72 – Track Upload in Progress with a Variety of selected options

This image indicates the upload destination is a Playlist.



Figure 73 – Playlist Destination Indicator

UPLOAD MUSIC INTO LIBRARY			II Pa	ause 🕇 🕂	Import $\vee$ C	lear 🗸 🔇	Options	$\sim$
Filename		Progress	Mode	Туре	Destination	Size		
Ultravox - If I was.mp3		Complete	Metadata	Music	Library	4.4 MB	×	^
□ Monty Python - The Bright Side Of Life.mp3		Complete	Overwrite	Music	Library	3.3 MB	×	
Moody Blues - Nights In White Satin.mp3		Complete	Metadata	Music	∎ <b>_</b> Artists-Male	7 MB	×	
🗆 Toto - Africa.mp3		Skipped	Skip existing	Music	Library	6.2 MB	×	
Tracy Chapman - So.mp3		Complete	Metadata	Music	<b>∎</b> Artists-Female	4 MB	×	
	Total Uploade:	5 Storago	1 70	/20.00GB Libit	and Progress	100%	24 9 MD	~

Figure 74 – Track Upload Complete

When the track upload has completed these options can no longer be changed from the Drop Zone and can only be changed using the Media Editor which can be accessed by right-clicking any track and selecting Edit.

## Upload Status and Storage Capacity

The Upload Window provides a number of indicators related to your Cloud Library and the current track upload progress. As previously seen, the total number of uploads, Library storage usage, total size of the tracks currently being uploaded and the Upload Progress are all available to you at the bottom of the Upload Window.

	Total Uploads:	9	Storage	1.90/2	0.00GB Upload Progress	9%	28.5 MB
--	----------------	---	---------	--------	------------------------	----	---------

Figure 75 – Upload Status Indicator

Additional storage capacity can be added to any SAM Cloud Service from the Services tab within the User Zone. This is explained under the User Zone document within this series.

Whilst a track is queued for uploading, the status is shown as Queued. Whilst a track is being uploaded, the current progress percentage is displayed. There are two graphical displays which also indicate the track status once the track has been uploaded but before the track is available for broadcasting.



Figure 76 – Track Processing Icon

Whilst the track is being processed then the first icon shown below is displayed and if there is a problem processing the track the Error icon is displayed.



Figure 77 – Processing Error icon

If a track shows the Error icon then it is recommended this track is deleted from the upload list, the physical track examined to ensure it plays through any media player and if necessary, the upload should be retried.

## **Organizing Media Content**

The bigger your music library, the more you will love SAM Cloud. Large numbers of tracks can be easily managed with simple drag & drop operations.

By default, uploaded tracks will be set as the Music Media Type but this can be changed before or during the track upload from the Drop Zone and this can also be changed manually, on a track-by-track basis or you can drag and drop large number of tracks onto a media category. To change the Media Type for a single track simply right-click the track in the library, select Edit and the Track Media Editor will appear.

There is also the option to add one or more Genres and Moods for each track. These can be referenced from the built-in Library Filters which can then be used to identify tracks with a common genre or mood which in turn could be used to create Genre or Mood specific Playlists.

It is recommended that you ensure a consistent approach is taken when editing the track media information, for example, if the artist for some tracks was 'Rolling Stones' but for others it was 'The Rolling Stones', you should decide on the Artist name you wish to refer to and ensure all tracks by this artist follow this pattern.

This also has a bearing on the Separation Rules and you could easily find two tracks have been played by the same artist inside the time of the Separation Rule because the track information lists two variations of the same artist name.

🕙 Edit Media Item	IS					۲	
BASIC INFO	Title		Track#	Year	Picture	Q, <u>#</u>	
EXTENDED INFO	Wild Wor Artist	d	3 BPM	3 1970 Restriction			
COMMENTS	Cat Steve	ns	79	03:20			
LYRICS	Album		MediaType	MediaType			
	Tea for th	e Tillerman	Music			$\sim$	
HISTORY	Composer		Priority	Priority			
AUDIO SETTINGS	Cat Steve	ns				74	
	Buy Link	http://www.amazon.com/Cat-	Stevens-Tillerman	-Records-ILPS-	9135/dp/B00k	(RHM914%)	
	Website	http://catstevens.com/media-	songs/wild-world/				
	Genres	Acoustic, Folk, Folk-Rock				Edit	
	Moods	Melancholy, Mellow, Poignan	, Reflective			Edit	
					Save	Cancel	

## Track Media Editor – Basic info

Figure 78 – Media Information Editor

We can see that all of the Basic Information has been completed for this track and whilst most of this information might be obvious, we should cover the Media Items Editor options in greater detail.

🕙 Edit Media Ite	ms						(
	Title	23		Track#	Year	Picture	Q, <u>*</u> -
	Wild Worl	ld		3	1970	Teafarth	Tilkarnyoy 👘
EXTENDED INFO	Artist	24		BPM	Duration	and the second	
COMMENTS	Cat Steve	ns		- 79	03:20		
LYRICS	Album	25		MediaTyp	e	And the	
LINGS	Tea for th	ie Tillerman		Music			$\sim$
HISTORY	Composer	26		Priority			
AUDIO SETTINICS	Cat Steve	ns					74
AUDIO SETTINOS	Buy Link	http://www.amazon.	.com/Cat-Steve	ens-Tillermar	1-Records-ILPS-	9135/dp/B00ł	KRHM914%3
	Website	http://catstevens.com	m/media-song	s/wild-world	/		
	Genres	Acoustic, Folk, Folk-F	Rock				Edit
	Moods	Melancholy, Mellow,	, Poignant, Refl	lective			Edit

Figure 79 – Media Information Editor – Basic Info

Serial	Description
1	Track Beats Per Minute (BPM)
2	Album track number
3	Track duration
4	Track Year
5	Album Search option
6	Close the track details editor
7	Upload Album Cover Art
8	Album Cover Art image
9	Media Type selector
10	Track Priority
11	Track buy link
12	Website link
13	Genres editor
14	Mood editor
15	Cancel any changes made
16	Save any changes made
17	Audio Settings tab
18	Track played History tab
19	Track Lyrics tab
20	Comments tab
21	Extended Information tab
22	Basic Info tab (selected by default)
23	Track Title
24	Artist
25	Album Title
26	Composer

Most of the information contained within the Basic Info tab can be used to locate tracks with the help of the Library Filters. This enables us to locate tracks based on the following criteria:

- By Artist (A to Z)
- By Title (A to Z)
- By Artist
- By Title
- By Album
- By Year
- By Mood
- By Genre
- By Media Type
- By BPM

It should be noted that whilst some of these filters appear similar, By Artist (A to Z) first provides a list of the letters of the alphabet and when a letter is selected all corresponding artists are displayed whilst the By Artist filter provides a list of all artists in alphabetical order. The same is true of the Title filters.

We recommend completing as much track information as possible to provide both you with the most efficient track location features and your listeners with the best listener experience.

Whilst it is simple to change the media type for individual tracks with the drop-down menu, this is not practical for large numbers of tracks however changing the media type for a large number of tracks is also a simple task. You simply select the tracks in question, drag them onto the correct media type filter and release the mouse button when the icon turns from red to green. All of these tracks will now have the media type of the filter they were dragged onto. This also applies to Playlists.

LIBRARY	•	HERES YOUR HOS	I SWEEP		
<ul> <li>Filters</li> <li>All Media</li> <li>Media Types</li> <li>Music [MUS]</li> <li>Sound Effect [SFX]</li> <li>Jingle [JIN]</li> <li>Promo [PRO]</li> </ul>	V	SAM BROADCASTE	ER SWEEP		
Station ID [SID] News [NWS]		10 ITEMS			
<ul> <li>Commercial [COM]</li> <li>Interview [INT]</li> </ul>		•	24 7 ONLY HITS	STINGER	00:03 ×
■		<b>v</b>	LIVE FROM MY STUDIO	STINGER	00:03 ×
i days i 30 days i 90 days ▼		<b>V</b>	MY NEW RADIO	STINGER	00:02 ×

Figure 80 – Dragging Tracks on to a Different Media Type (Red icon)

When the icon changes from red to green, simply release the mouse button and the Media Type for the selected tracks will have changed, the Media Type is one of the selection criteria available when creating Playblocks and you should ensure this is correctly set for each item in your media library.

LIBRARY			HERES YOUR HOST	SWEEP		
<ul> <li>Filters</li> <li>All Media</li> <li>Media Types</li> <li>Music [MUS]</li> <li>Sound Effect [SF</li> <li>Jingle [JIN]</li> <li>Promo [PRO]</li> </ul>	xj		SAM BROADCASTE	R SWEEP		
Station ID [SID]	) 10 1	TEMS				
Sommercial Interview [I]			24 7 ONLY HITS	STINGER	00:03	×
i @ Recently Adder i 1 day i 7 davs			LIVE FROM MY STUDIO	STINGER	00:03	×
iiii 30 days iiii 90 days			MY NEW RADIO	STINGER	00:02	×

Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)

## Album Cover Art Search Function

Most of the information displayed in the track information editor is taken from the track metadata however the album cover art search function has three search provider options, two of which can be used to update some of the track metadata.

	2 3 4	
	Search Album Cover Art	⊗ 5
	Provider: iTunes V Affiliate ID: Affiliate ID	<b>?</b> 6
1-	Search: Tea for the Tillerman Results: 10 V	Search 7
	Album Tea for the Tillerman Artist Cat Stevens Release 2000-05-23 Label UPC	
	Album Tea for the Tillerman Artist Cat Stevens Release 2000-05-23 Label UPC	
	Album Tea for the Tillerman Artist Cat Stevens Release 2000-05-23 Label UPC	~
		Apply 9

Figure 82 – Album Cover Art Search Feature

Serial	Description
1	Search box
2	Search provider drop-down selection (Amazon, iTunes or Google)
3	Enter your Affiliate ID
4	Set the number of results displayed (5, 10, 20, 40 or 50)
5	Close the window
6	Opens a link to the corresponding Associate program (iTunes or Amazon.com)
7	Click to Search

8	Results window
9	Apply the selected track or album metadata to the track information

This feature provides the option to select the information from Amazon, iTunes or Google however, Google will only provide the album cover art whilst both Amazon and iTunes enable you to enter a corresponding Associate ID which can earn commission on any sales generated from listeners who might purchase the track or album from your station Web Widgets.

Further information about becoming either an iTunes or Amazon affiliate at is available by selecting either iTunes or Amazon as your provider and clicking the question mark shown as item 6 above. This will take you to either of the following links:

http://www.apple.com/itunes/affiliates/

https://affiliate-program.amazon.com/gp/associates/join/landing/main.html

## Track Media Editor – Extended info

This page contains additional information which might not necessarily be useful to DJs, it is included for completeness. Below is a description of this tab with only the different features explained.

		Title	Track#	Year		
	BASIC INFO	Wild World	3	1970		
	EXTENDED INFO	Artist	Status	Duration		
		Cat Stevens	200	03:20		
	COMMENTS	Album	MediaType			
	11/01/05	Tea for the Tillerman	Music		$\sim$	
	LYRICS	Composer	ISRC			
	HISTORY	Cat Stevens	7 31454 68842 0	7 31454 68842 0		
		Label	Catalog#			
2)+-	AUDIO SETTINGS	A&M	SP 4280		(	
		P-Line	UPC			
<u>}</u> +		A&M Records	731454688420		(	
-		Date Added				
		2015-05-12T07:42:25				
		Original Location				
		/import/Cat Stevens - Wild World.mp3				

Figure 83 – Media Information Editor – Extended Info

Serial	Description
1	Extended Info tab (selected)
2	Track Record Label
3	Track P-Line
4	International Standard Recording Code (ISRC)
5	Record Label Catalog Number
6	Universal Product Code (UPC)
7	Date track was uploaded to the Cloud library
8	Original track location

## Track Media Editor – Comments

Whilst there is no restriction on the type of content you can store in the Comments field, we would recommend using this to store track-specific information which could be used as a reference by the DJ when broadcasting live.

In this example we have taken information from Internet reference sites which could make the DJ sound more knowledgeable about that track than perhaps they might be.

For example, the DJ could back-announce this track with a comment about how Chris Blackwell said that the album from which this track was taken, was the best album Island Records had released up until that point in time.

	🕙 Edit Media Iten	ns 🛞
	BASIC INFO	Comments <sup>†</sup> Wild World" is a song written and recorded by English singer-songwriter Cat Stevens. It first
	EXTENDED INFO	appeared on his fourth album, Tea for the Tillerman, recorded and released in 1970.
1	COMMENTS	a period of two years or so. During that time, he wrote several songs about her, including the song "Wild World."
	LYRICS	The song is in the form of the singer's words to his departing lover, inspired by the end of their romance. Stevens later recalled to Moio: "It was one of those chord sequences that's very common
•	HISTORY	in Spanish music. I turned it around and came up with that themewhich is a recurring theme in my workwhich is to do with leaving, the sadness of leaving, and the anticipation of what lies beyond."
	AUDIO SETTINGS	Released as a single in late 1970, it just missed becoming Stevens' first top ten hit in the United States, peaking at #11 on the Billboard Pop Singles chart.
		"Wild World" has been credited as the song that gave Stevens' next album, Tea for the Tillerman "enough kick" to get it played on FM radio.
		Island Records' Chris Blackwell has been quoted as calling it "the best album we've ever released" to that date.

Figure 84 – Media Information Editor – Comments

Serial	Description
1	Comments tab (Selected)
2	Comments field

## Track Media Editor – Lyrics

Whilst there may usually be little requirement for the song lyrics, they can be included in case the need arises.



Figure 85 – Media Information Editor – Lyrics

Serial	Description
1	Lyrics tab (Selected)
2	Lyrics field

## Track Media Editor – History

		2	3	4	
	🕙 Edit Media Item	าร			۲
	BASIC INFO	History Date Played	<ul> <li>Time Ago</li> </ul>	Performances	
	EXTENDED INFO	03/09/2015 16:55:11	-28d 21:52	0	^
		04/09/2015 15:28:42	-27d 23:18	0	
	COMMENTS	05/09/2015 14:01:50	-27d 00:45	0	
		06/09/2015 12:37:45	-26d 02:09	0	
	LYRICS	07/09/2015 11:13:42	-25d 03:33	0	
	HISTORY	08/09/2015 09:49:36	-24d 04:57	0	
	HISTORY	09/09/2015 08:25:32	-23d 06:21	0	
	AUDIO SETTINGS	10/09/2015 05:53:08	-22d 08:54	0	
		10/09/2015 09:50:16	-22d 04:57	0	
		10/09/2015 11:00:23	-22d 03:47	0	
		10/09/2015 14:24:19	-22d 00:23	0	
		10/09/2015 16:12:03	-21d 22:35	0	~
				Save	Cancel

Figure 86 – Media Information Editor – History

Serial	Description
1	History tab (Selected)
2	Time and Date the track was played
3	Amount of time elapsed from the current date and time since the track was played
4	Number of performances or listeners who heard this track at the time played

The track history displayed in the Track Media Editor shows the track performance history for the previous 28 days.

## Track Media Editor – Audio Settings

The track-specific Audio Settings operate in a very similar way to the standard Audio Settings feature however you can override these settings on a per-track basis. This is useful if the track has an unusually quiet intro or section which might normally be considered as the end of the track. will be explained in greater detail later on but you should be aware that editing the Audio Settings in the Track Media Editor only adjusts the Audio Settings for the specific track.



Figure 87 – Media Information Editor – Audio Settings

Whilst the station Audio Settings give you a visual indication of the effect this will have on the beginning and end of tracks, the track-specific Audio Settings provides an accurate, graphical representation of the effect of the current Audio Settings.

We can see that the Gain works in an identical fashion to the Station Audio Settings however, this gives a further adjustment on an individual track which might be used to increase or decrease the overall track volume level.

At the track level, we find we have three options for the Trim Silence, Cross, Fade in and Fade out settings, these are Default, Yes and No.

As standard, each track has these settings set to Default which simply means the default, station-wide settings are applied but we can select Yes which enables us to adjust these settings on the track and we can select No if we do not wish to apply any settings.

Adjusting any of these settings gives a real-time, graphical representation of the effect the changes will have on the specific track.

## **Permission Denied**

The Permission Denied error message usually indicates your account has been idle too long. Refreshing the web browser will usually resolve this issue.



Figure 88 – Permission Denied







SAM Hits	
ACOUSTIC SOUNDS FOLCEUP COUNTRY CELTIC	Lazy Day Jason Shaw 02:14
•	Buy Now from
	Powered by SAM Broadcaster



Figure 89 – 250x100 Light Theme Player

Figure 90 – 250x100 Dark Theme Player

Figure 91 – 250x100 Metallic Theme Player

Figure 92 – 300x160 Light Theme Player

Figure 93 – 300x160 Dark Theme Player











Figure 95 – 300x200 Light Theme Player

Figure 96 – 300x200 Dark Theme Player

Figure 97 – 300x200 Metallic Theme Player







Figure 98 – 300x250 Light Theme Player

Figure 99 – 300x250 Dark Theme Player

Figure 100 – 300x250 Metallic Theme Player





Figure 105 – 600x100 Metallic Theme player

## Annex B – Web Widget Examples (Light Theme)

Spacia Technical Suppor Radio	Spacial TSR Technical Support Radio		
	/landolin Rain }ruce Hornsby 95:19		
	-	Buy Now from	3+
		Create your own sta	tio

Figure 106 – Station Information Web Widget



Figure 107 – Now Playing Web Widget

5.	Mandolin Rain Bruce Hornsby 05:19	Buy New from amazon.com
5	Cocaine Eric Clapton 03:40	Buy New from amazon.com
5.	Don't Think Twice, It's Alright Nick Drake 02:22	Buy New from amazon.com
5.	Just the Two of Us Bill Withers 05:51	Buy New from amazon.com
5	Soul Rebel Songs Of Freedom (Disc 1) 03:21	Buy Now from
		Start your internet radio now!

Figure 108 – Recently Played Web Widget

	Q	<< < 1/77 > >>
5.	I'm Not In Love 10cc 03:45	Buy Now from amazon.com
5.	What's up (piano) 4 Non Blonde 04:08	Buy Now from amazon.com
5.	4 Non Blondes - No Place Like Home 4 Non Blondes 03:09	Buy Now from amazon.com
5.	What's Up 4 Non Blondes 04:15	Buy Now from amazon.com
5	P.I.M.P Remix 50 cent and snoop dogg 02:56	Buy Now from amazon.com
		Powered by SAM

Figure 109 – Media Library Web Widget

Queue is empty	
	Powered by SAM

r

I

Figure 110 – Coming Up Web Widget

The queue is empty		
	<	>
	Create your own s	statio

Figure 111 – Coming Up Tile Web Widget

## Annex C – Table of Figures

Figure 1 – Web User interface Login	6
Figure 2 – Station Selection Screen	6
Figure 3 – WEBUI Library Page	7
Figure 4 – WUI Library Page (Rotated and Enlarged)	8
Figure 5 – WUI Showing Track Bar minimized	9
Figure 6 – WUI Showing Both Track Bar and Sidebar minimized	9
Figure 7 – Search Tab	10
Figure 8 – SAM Broadcaster Cloud Options Icon	10
Figure 9 – Options Menu	10
Figure 10 – WUI Font-Size Option	11
Figure 11 – Color Scheme Options	11
Figure 12 – Examples of the Different Colour Schemes Available	11
Figure 13 – Library Playlists	12
Figure 14 – Shared Playlist Content	13
Figure 15 – Playlist Already Exists	13
Figure 16 – Track Context Menu	14
Figure 17 – Add to Sub-Menu	14
Figure 18 – Add to Playlist	14
Figure 19 – Move Sub-Menu	15
Figure 20 – Remove Sub-Menu	15
Figure 21 – Export Playlist File Sub-Menu	16
Figure 22 – Import Sub-Menu	16
Figure 23 – Import Playlist File Window	16
Figure 24 – View Sub-Menu	17
Figure 25 – Sort Sub-Menu option showing by Artist Options	17
Figure 26 – Sort Sub-Menu option showing by Duration Options	17
Figure 27 – Library Filter Context Menu	18
Figure 28 – Playlist Context Menu	18
Figure 29 – Playlist Context Menu, Add Playlist to	18
Figure 30 – Playlist Context Menu, Export Playlist File	19
Figure 31 – Queue Tile View and View Options	20
Figure 32 – Queue, Compact View	20
Figure 33 – History Window	21
Figure 34 – Broadcast Control	21
Figure 35 – Live Control Options	22
Figure 36 – Change Broadcast Mode	22
Figure 37 – Change Stream Buffer	22
Figure 38 – SAM Broadcaster Live-DJ Link	23
Figure 39 – SAM Broadcaster Pro Link	23
Figure 40 – Icecast 2 Compatible Link	23
Figure 41 – Playblock Editor	24
Figure 42 – Health Tab	25
Figure 43 – Error Message Alert	25
Figure 44 – Warning Message Alert	26

Figure 46 – Station Details.       26         Figure 47 – DJ Permissions       28         Figure 49 – Adding a DJ       29         Figure 50 – Remove DJ Confirmation       29         Figure 51 – Audio Settings Description.       30         Figure 53 – Player Website Tools and Widget Options       31         Figure 53 – Viebsite Tools and Widget Options       32         Figure 54 – Website Tools and Widget Options       33         Figure 55 – Widget Listen Link Options       33         Figure 57 – Player Configurator       33         Figure 57 – Player Configurator       35         Figure 58 – Web Widget Generator       35         Figure 59 – Web Widget Generated Code.       36         Figure 61 – Access the Track Upload Window (Method 1 Track Bar expanded)       37         Figure 62 – Access the Track Upload Window (Method 2 Track Bar expanded)       37         Figure 63 – Upload Queue Clear Options.       38         Figure 64 – Import Source Options.       38         Figure 65 – Upload Queue Clear Options.       39         Figure 63 – Available Upload Detination       40         Figure 73 – Playlist Destination Access with a Variety of selected options.       41         Figure 73 – Playlist Destination Indicator       42         Figure 74 – Track Upload Optio
Figure 42 - DJ Permissions       28         Figure 48 - Adding a DJ       29         Figure 49 - Adding a DJ Error Message       29         Figure 51 - Remove DJ Confirmation       29         Figure 52 - Website Tools and Widget Options       31         Figure 53 - Player Webpage       32         Figure 54 - Website Template Configuration Instructions       33         Figure 55 - Widget Listen Link Options       33         Figure 56 - Player Options       34         Figure 57 - Player Configurator       35         Figure 59 - Web Widget Generated Code       36         Figure 50 - Access the Track Upload Window (Method 1 Track Bar minimized)       37         Figure 60 - Access the Track Upload Window (Method 3 Options Menu)       37         Figure 61 - Access the Track Upload Window (Method 3 Options Menu)       37         Figure 62 - Import Mode Options       38         Figure 63 - Upload Quindow indow (Method 3 Options Menu)       37         Figure 64 - Import Source Options       38         Figure 65 - Upload Options menu       39         Figure 64 - Optiond Options       39         Figure 65 - Upload Options menu       39         Figure 67 - Import Mode Options       40         Figure 74 - Track Upload Doptions       41
Figure 48 – Adding a DJ       29         Figure 49 – Adding a DJ Error Message       29         Figure 50 – Remove DJ Confirmation       29         Figure 51 – Audio Settings Description       30         Figure 52 – Website Tools and Widget Options       31         Figure 53 – Player Webpage       32         Figure 54 – Website Template Configuration Instructions       33         Figure 55 – Player Options       33         Figure 57 – Player Configurator       35         Figure 58 – Web Widget Generator       35         Figure 59 – Web Widget Generated Code       36         Figure 61 – Access the Track Upload Window (Method 1 Track Bar minimized)       37         Figure 62 – Access the Track Upload Window (Method 3 Options Menu)       37         Figure 63 – Track Upload Window (Method 3 Options Menu)       37         Figure 64 – Upload Queue Clear Options       38         Figure 65 – Upload Queue Clear Options       39         Figure 67 – Import Mode Options menu       39         Figure 77 – Upload Media Types       41         Figure 71 – Selected Upload Options menu       39         Figure 72 – Track Upload Complete       42         Figure 73 – Upload Media Types       41         Figure 74 – Track Upload Coptions       41
Figure 49 – Adding a DJ Error Message       29         Figure 50 – Remove DJ Confirmation       29         Figure 51 – Audio Settings Description.       30         Figure 52 – Website Tools and Widget Options       31         Figure 53 – Player Webpage       32         Figure 54 – Website Tools and Widget Options       33         Figure 55 – Widget Listen Link Options       33         Figure 57 – Player Configuration Instructions       33         Figure 57 – Player Configurator       35         Figure 58 – Web Widget Generator       35         Figure 51 – Access the Track Upload Window (Method 1 Track Bar minimized)       37         Figure 61 – Access the Track Upload Window (Method 2 Track Bar expanded)       37         Figure 63 – Track Upload Window (Method 3 Options Menu)       37         Figure 64 – Import Source Options       38         Figure 63 – Upload Queue Clear Options       39         Figure 67 – Import Mode Options       39         Figure 67 – Upload Queue Clear Options       39         Figure 71 – Selected Upload Options menu       39         Figure 72 – Track Upload Options       40         Figure 73 – Selected Upload Options       41         Figure 74 – Track Upload Complete       42         Figure 75 – Upload Status Indicator       4
Figure 50 – Remove DJ Confirmation       29         Figure 51 – Audio Settings Description.       30         Figure 52 – Website Tools and Widget Options       31         Figure 53 – Player Webpage       32         Figure 55 – Widget Listen Link Options       33         Figure 55 – Widget Listen Link Options       33         Figure 56 – Player Options       34         Figure 57 – Player Configurator       35         Figure 59 – Web Widget Generator       35         Figure 50 – Access the Track Upload Window (Method 1 Track Bar minimized)       37         Figure 60 – Access the Track Upload Window (Method 2 Track Bar expanded)       37         Figure 61 – Access the Track Upload Window (Method 3 Options Menu)       37         Figure 62 – Access the Track Upload Window (Method 3 Options Menu)       38         Figure 63 – Upload Queue Clear Options.       38         Figure 64 – Import Source Options.       39         Figure 65 – Upload Queue Clear Options.       39         Figure 65 – Upload Options menu       39         Figure 70 – Upload Media Types       41         Figure 71 – Selected Upload Destination       40         Figure 72 – Vupload In Progress with a Variety of selected options.       41         Figure 75 – Upload Complete       42         Figure 75 –
Figure 51 – Audio Settings Description
Figure 52 – Website Tools and Widget Options       31         Figure 53 – Player Webpage       32         Figure 54 – Website Template Configuration Instructions       33         Figure 55 – Widget Listen Link Options       33         Figure 56 – Player Options       34         Figure 57 – Player Configurator       35         Figure 58 – Web Widget Generator       35         Figure 59 – Web Widget Generated Code       36         Figure 61 – Access the Track Upload Window (Method 1 Track Bar minimized)       37         Figure 62 – Access the Track Upload Window (Method 3 Options Menu)       37         Figure 63 – Track Upload Window (Method 3 Options Menu)       37         Figure 64 – Import Source Options       38         Figure 65 – Upload Queue Clear Options       39         Figure 66 – Upload Queue Clear Options       39         Figure 67 – Import Mode Options       39         Figure 67 – Import Mode Options       39         Figure 67 – Volpoad Media Types       41         Figure 71 – Selected Upload Options       41         Figure 72 – Track Upload Complete       42         Figure 73 – Playlist Destination Indicator       42         Figure 74 – Track Upload Complete       42         Figure 75 – Upload Status Indicator       42      <
Figure 53 - Player Webpage32Figure 54 - Website Template Configuration Instructions33Figure 55 - Widget Listen Link Options33Figure 57 - Player Options34Figure 57 - Player Configurator35Figure 58 - Web Widget Generator35Figure 59 - Web Widget Generator36Figure 60 - Access the Track Upload Window (Method 1 Track Bar minimized)37Figure 61 - Access the Track Upload Window (Method 2 Track Bar expanded)37Figure 62 - Access the Track Upload Window (Method 3 Options Menu)37Figure 63 - Track Upload Window (Method 3 Options Menu)37Figure 64 - Import Source Options38Figure 65 - Upload Queue Clear Options39Figure 65 - Upload Queue Clear Options39Figure 67 - Import Mode Options menu39Figure 70 - Upload Media Types40Figure 71 - Selected Upload Options Menu40Figure 73 - Playlist Destination Indicator42Figure 74 - Track Upload in Progress with a Variety of selected options41Figure 75 - Upload Altaus Indicator42Figure 76 - Track Upload Information Editor42Figure 77 - Processing Error icon43Figure 78 - Media Information Editor43Figure 79 - Media Information Editor43Figure 74 - Track Upload Complete42Figure 75 - Upload Status Indicator42Figure 76 - Track Processing Error icon43Figure 77 - Processing Error icon43Figure 78 - Media Information Editor43
Figure 54 – Website Template Configuration Instructions       33         Figure 55 – Widget Listen Link Options       33         Figure 55 – Player Options       34         Figure 57 – Player Configurator       35         Figure 58 – Web Widget Generator       35         Figure 59 – Web Widget Generated Code       36         Figure 61 – Access the Track Upload Window (Method 1 Track Bar minimized)       37         Figure 61 – Access the Track Upload Window (Method 2 Track Bar expanded)       37         Figure 62 – Access the Track Upload Window (Method 3 Options Menu)       37         Figure 64 – Import Source Options       38         Figure 65 – Upload Queue Clear Options       38         Figure 64 – Import Mode Options menu       39         Figure 67 – Import Mode Options       39         Figure 67 – Import Mode Options       40         Figure 71 – Selected Upload Destination       40         Figure 72 – Track Upload In Progress with a Variety of selected options       41         Figure 73 – Playlist Destination Indicator       42         Figure 74 – Track Upload Complete       42         Figure 75 – Track Processing Icron       43         Figure 75 – Playlist Destination Indicator       42         Figure 76 – Track Processing Icron       42         Figure 7
Figure 55 - Widget Listen Link Options33Figure 56 - Player Options34Figure 57 - Player Configurator35Figure 58 - Web Widget Generator35Figure 59 - Web Widget Generated Code36Figure 61 - Access the Track Upload Window (Method 1 Track Bar minimized)37Figure 61 - Access the Track Upload Window (Method 2 Track Bar expanded)37Figure 62 - Access the Track Upload Window (Method 3 Options Menu)37Figure 63 - Track Upload Window38Figure 64 - Import Source Options38Figure 65 - Upload Queue Clear Options39Figure 66 - Unport Mode Options39Figure 67 - Import Mode Options39Figure 70 - Upload Media Types40Figure 71 - Selected Upload Destination40Figure 73 - Playlist Destination Indicator41Figure 74 - Track Upload Complete42Figure 75 - Upload Status Indicator42Figure 76 - Track Processing Icon42Figure 77 - Processing Icon43Figure 78 - Media Information Editor43Figure 78 - Media Information Editor43Figure 79 - Media Information Editor43Figure 79 - Media Information Editor43Figure 79 - Media Information Editor43Figure 74 - Track Upload complete44Figure 75 - Upload Status Indicator43Figure 76 - Track Processing Icon43Figure 77 - Processing Icon43Figure 78 - Media Information Editor43 <trr>Figure 78 - Media Information Editor&lt;</trr>
Figure 56 - Player Options.34Figure 57 - Player Configurator.35Figure 58 - Web Widget Generator35Figure 59 - Web Widget Generator36Figure 61 - Access the Track Upload Window (Method 1 Track Bar minimized)37Figure 61 - Access the Track Upload Window (Method 2 Track Bar expanded)37Figure 62 - Access the Track Upload Window (Method 3 Options Menu)37Figure 63 - Track Upload Window38Figure 64 - Import Source Options.38Figure 65 - Upload Queue Clear Options39Figure 67 - Import Mode Options menu.39Figure 69 - Available Upload Destination40Figure 70 - Upload Media Types41Figure 71 - Selected Upload Options41Figure 72 - Track Upload in Progress with a Variety of selected options41Figure 75 - Upload Status Indicator42Figure 76 - Track Processing Icon42Figure 77 - Processing Icon43Figure 78 - Media Information Editor43Figure 79 - Media Information Editor43Figure 78 - Media Information Editor43Figure 78 - Dragging Tracks on to a Different Media Type (Green icon)45Figure 82 - Album Cover Art Search Feature46Figure 83 - Media Information Editor – Extended Info47Figure 83 - Media Information Editor – Extended Info47
Figure 57 – Player Configurator35Figure 58 – Web Widget Generator35Figure 59 – Web Widget Generator36Figure 60 – Access the Track Upload Window (Method 1 Track Bar minimized)37Figure 61 – Access the Track Upload Window (Method 2 Track Bar expanded)37Figure 62 – Access the Track Upload Window (Method 3 Options Menu)37Figure 63 – Track Upload Window38Figure 65 – Upload Queue Options38Figure 65 – Upload Queue Clear Options39Figure 67 – Import Mode Options menu39Figure 67 – Import Mode Options39Figure 67 – Sourcert Connections40Figure 70 – Upload Media Types41Figure 71 – Selected Upload Options41Figure 72 – Track Upload In Progress with a Variety of selected options41Figure 73 – Playlist Destination Indicator42Figure 74 – Track Upload Complete42Figure 75 – Upload Status Indicator42Figure 77 – Processing Error icon43Figure 78 – Media Information Editor43Figure 79 – Media Information Editor43Figure 78 – Media Information Editor43Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 82 – Album Cover Art Search Feature46Figure 83 – Media Information Editor – Extended Info47
Figure 58 – Web Widget Generator35Figure 59 – Web Widget Generated Code
Figure 59 – Web Widget Generated Code36Figure 60 – Access the Track Upload Window (Method 1 Track Bar minimized)37Figure 61 – Access the Track Upload Window (Method 2 Track Bar expanded)37Figure 62 – Access the Track Upload Window (Method 3 Options Menu)37Figure 63 – Track Upload Window38Figure 64 – Import Source Options38Figure 65 – Upload Queue Clear Options39Figure 66 – Upload Options menu39Figure 67 – Import Mode Options39Figure 69 – Available Upload Destination40Figure 70 – Upload Media Types41Figure 71 – Selected Upload Options41Figure 73 – Playlist Destination Indicator42Figure 74 – Track Upload Complete42Figure 75 – Upload Status Indicator42Figure 76 – Track Processing Error icon43Figure 79 – Media Information Editor43Figure 79 – Media Information Editor43Figure 75 – Upload Status Indicator43Figure 75 – Media Information Editor43Figure 75 – Media Information Editor43Figure 74 – Track Upload Complete43Figure 75 – Media Information Editor43Figure 78 – Media Information Editor – Basic Info44Figure 80 – Dragging Tracks on to a Different Media Type (Green icon)45Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 82 – Album Cover Art Search Feature46Figure 83 – Media Information Editor – Extended Info47
Figure 60 – Access the Track Upload Window (Method 1 Track Bar minimized)37Figure 61 – Access the Track Upload Window (Method 2 Track Bar expanded)37Figure 62 – Access the Track Upload Window (Method 3 Options Menu)37Figure 63 – Track Upload Window38Figure 64 – Import Source Options38Figure 65 – Upload Queue Clear Options39Figure 66 – Upload Options menu39Figure 67 – Import Mode Options39Figure 68 – Concurrent Connections40Figure 70 – Upload Media Types41Figure 71 – Selected Upload Options41Figure 73 – Playlist Destination Indicator42Figure 74 – Track Upload Complete42Figure 75 – Upload Status Indicator42Figure 76 – Track Processing Icon42Figure 77 – Processing Error icon43Figure 78 – Media Information Editor43Figure 79 – Media Information Editor43Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 82 – Album Cover Art Search Feature46Figure 83 – Media Information Editor – Extended Info.47
Figure 61 – Access the Track Upload Window (Method 2 Track Bar expanded)37Figure 62 – Access the Track Upload Window (Method 3 Options Menu)37Figure 63 – Track Upload Window38Figure 64 – Import Source Options38Figure 65 – Upload Queue Clear Options39Figure 66 – Upload Options menu.39Figure 67 – Import Mode Options39Figure 68 – Concurrent Connections40Figure 70 – Upload Media Types41Figure 71 – Selected Upload Options41Figure 73 – Playlist Destination Indicator42Figure 74 – Track Upload Complete42Figure 75 – Upload Status Indicator42Figure 76 – Track Processing Icon42Figure 77 – Processing Icron43Figure 78 – Media Information Editor43Figure 79 – Media Information Editor43Figure 78 – A Media Information Editor43Figure 78 – Media Information Editor43Figure 78 – Andel Information Editor43Figure 78 – Andel Information Editor44Figure 79 – Media Information Editor44Figure 78 – Abum Cover Art Search Feature46Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 82 – Album Cover Art Search Feature46Figure 83 – Media Information Editor – Extended Info47
Figure 62 – Access the Track Upload Window (Method 3 Options Menu)37Figure 63 – Track Upload Window38Figure 64 – Import Source Options38Figure 65 – Upload Queue Clear Options39Figure 66 – Upload Options menu39Figure 67 – Import Mode Options39Figure 67 – Import Mode Options40Figure 70 – Upload Media Types41Figure 71 – Selected Upload Options41Figure 72 – Track Upload in Progress with a Variety of selected options41Figure 73 – Playlist Destination Indicator42Figure 75 – Upload Status Indicator42Figure 76 – Track Processing Icon43Figure 77 – Processing Error icon43Figure 79 – Media Information Editor43Figure 80 – Dragging Tracks on to a Different Media Type (Green icon)44Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 82 – Album Cover Art Search Feature46Figure 83 – Media Information Editor – Extended Info47
Figure 63 – Track Upload Window38Figure 64 – Import Source Options38Figure 65 – Upload Queue Clear Options39Figure 66 – Upload Options menu39Figure 67 – Import Mode Options39Figure 68 – Concurrent Connections40Figure 69 – Available Upload Destination40Figure 70 – Upload Media Types41Figure 71 – Selected Upload Options41Figure 72 – Track Upload in Progress with a Variety of selected options41Figure 73 – Playlist Destination Indicator42Figure 75 – Upload Status Indicator42Figure 76 – Track Processing Icon42Figure 77 – Processing Error icon43Figure 78 – Media Information Editor43Figure 79 – Media Information Editor43Figure 80 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 82 – Album Cover Art Search Feature46Figure 83 – Media Information Editor – Extended Info47
Figure 64 – Import Source Options.38Figure 65 – Upload Queue Clear Options.39Figure 66 – Upload Options menu.39Figure 67 – Import Mode Options.39Figure 68 – Concurrent Connections.40Figure 69 – Available Upload Destination40Figure 70 – Upload Media Types41Figure 71 – Selected Upload Options41Figure 72 – Track Upload In Progress with a Variety of selected options41Figure 73 – Playlist Destination Indicator42Figure 74 – Track Upload Complete42Figure 75 – Upload Status Indicator42Figure 76 – Track Processing Icon42Figure 77 – Processing Error icon43Figure 78 – Media Information Editor43Figure 80 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 82 – Album Cover Art Search Feature46Figure 83 – Media Information Editor – Extended Info47
Figure 65 – Upload Queue Clear Options39Figure 66 – Upload Options menu39Figure 67 – Import Mode Options39Figure 68 – Concurrent Connections40Figure 69 – Available Upload Destination40Figure 70 – Upload Media Types41Figure 71 – Selected Upload Options41Figure 72 – Track Upload in Progress with a Variety of selected options41Figure 73 – Playlist Destination Indicator42Figure 74 – Track Upload Complete42Figure 75 – Upload Status Indicator42Figure 76 – Track Processing Icon42Figure 77 – Processing Error icon43Figure 78 – Media Information Editor – Basic Info44Figure 80 – Dragging Tracks on to a Different Media Type (Red icon)45Figure 82 – Album Cover Art Search Feature46Figure 83 – Media Information Editor – Extended Info47
Figure 66 – Upload Options menu
Figure 67 - Import Mode Options39Figure 68 - Concurrent Connections40Figure 69 - Available Upload Destination40Figure 70 - Upload Media Types41Figure 71 - Selected Upload Options41Figure 72 - Track Upload in Progress with a Variety of selected options41Figure 73 - Playlist Destination Indicator42Figure 74 - Track Upload Complete42Figure 75 - Upload Status Indicator42Figure 76 - Track Processing Icon42Figure 77 - Processing Error icon43Figure 78 - Media Information Editor43Figure 80 - Dragging Tracks on to a Different Media Type (Red icon)45Figure 82 - Album Cover Art Search Feature46Figure 83 - Media Information Editor - Extended Info.47
Figure 68 - Concurrent Connections40Figure 69 - Available Upload Destination40Figure 70 - Upload Media Types41Figure 71 - Selected Upload Options41Figure 72 - Track Upload in Progress with a Variety of selected options41Figure 73 - Playlist Destination Indicator42Figure 74 - Track Upload Complete42Figure 75 - Upload Status Indicator42Figure 76 - Track Processing Icon42Figure 77 - Processing Error icon43Figure 78 - Media Information Editor43Figure 80 - Dragging Tracks on to a Different Media Type (Red icon)45Figure 81 - Dragging Tracks on to a Different Media Type (Green icon)46Figure 83 - Media Information Editor - Extended Info47
Figure 69 – Available Upload Destination40Figure 70 – Upload Media Types41Figure 71 – Selected Upload Options41Figure 72 – Track Upload in Progress with a Variety of selected options41Figure 73 – Playlist Destination Indicator42Figure 74 – Track Upload Complete42Figure 75 – Upload Status Indicator42Figure 76 – Track Processing Icon42Figure 77 – Processing Error icon43Figure 78 – Media Information Editor43Figure 80 – Dragging Tracks on to a Different Media Type (Red icon)45Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 83 – Media Information Editor – Extended Info47
Figure 70 – Upload Media Types41Figure 71 – Selected Upload Options41Figure 72 – Track Upload in Progress with a Variety of selected options41Figure 73 – Playlist Destination Indicator42Figure 74 – Track Upload Complete42Figure 75 – Upload Status Indicator42Figure 76 – Track Processing Icon42Figure 77 – Processing Error icon43Figure 78 – Media Information Editor43Figure 80 – Dragging Tracks on to a Different Media Type (Green icon)45Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 83 – Media Information Editor – Extended Info47
Figure 71 – Selected Upload Options41Figure 72 – Track Upload in Progress with a Variety of selected options41Figure 73 – Playlist Destination Indicator42Figure 74 – Track Upload Complete42Figure 75 – Upload Status Indicator42Figure 76 – Track Processing Icon42Figure 77 – Processing Error icon43Figure 78 – Media Information Editor43Figure 80 – Dragging Tracks on to a Different Media Type (Red icon)45Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 83 – Media Information Editor – Extended Info47
Figure 72 – Track Upload in Progress with a Variety of selected options41Figure 73 – Playlist Destination Indicator42Figure 74 – Track Upload Complete42Figure 75 – Upload Status Indicator42Figure 76 – Track Processing Icon42Figure 77 – Processing Error icon43Figure 78 – Media Information Editor43Figure 80 – Dragging Tracks on to a Different Media Type (Red icon)45Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 82 – Album Cover Art Search Feature46Figure 83 – Media Information Editor – Extended Info47
Figure 73 – Playlist Destination Indicator42Figure 74 – Track Upload Complete42Figure 75 – Upload Status Indicator42Figure 76 – Track Processing Icon42Figure 77 – Processing Error icon43Figure 78 – Media Information Editor43Figure 79 – Media Information Editor – Basic Info44Figure 80 – Dragging Tracks on to a Different Media Type (Red icon)45Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 83 – Media Information Editor – Extended Info47
Figure 74 – Track Upload Complete42Figure 75 – Upload Status Indicator42Figure 76 – Track Processing Icon42Figure 77 – Processing Error icon43Figure 78 – Media Information Editor43Figure 79 – Media Information Editor – Basic Info44Figure 80 – Dragging Tracks on to a Different Media Type (Red icon)45Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 82 – Album Cover Art Search Feature46Figure 83 – Media Information Editor – Extended Info47
Figure 75 – Upload Status Indicator42Figure 76 – Track Processing Icon42Figure 77 – Processing Error icon43Figure 78 – Media Information Editor43Figure 79 – Media Information Editor – Basic Info44Figure 80 – Dragging Tracks on to a Different Media Type (Red icon)45Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 83 – Album Cover Art Search Feature46Figure 83 – Media Information Editor – Extended Info47
Figure 76 – Track Processing Icon42Figure 77 – Processing Error icon43Figure 78 – Media Information Editor43Figure 79 – Media Information Editor – Basic Info44Figure 80 – Dragging Tracks on to a Different Media Type (Red icon)45Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 82 – Album Cover Art Search Feature46Figure 83 – Media Information Editor – Extended Info47
Figure 77 – Processing Error icon43Figure 78 – Media Information Editor43Figure 79 – Media Information Editor – Basic Info44Figure 80 – Dragging Tracks on to a Different Media Type (Red icon)45Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 82 – Album Cover Art Search Feature46Figure 83 – Media Information Editor – Extended Info47
Figure 78 – Media Information Editor43Figure 79 – Media Information Editor – Basic Info44Figure 80 – Dragging Tracks on to a Different Media Type (Red icon)45Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)46Figure 82 – Album Cover Art Search Feature46Figure 83 – Media Information Editor – Extended Info47
Figure 79 – Media Information Editor – Basic Info
Figure 80 – Dragging Tracks on to a Different Media Type (Red icon)
Figure 81 – Dragging Tracks on to a Different Media Type (Green icon)
Figure 82 – Album Cover Art Search Feature
Figure 83 – Media Information Editor – Extended Info47
5
Figure 84 – Media Information Editor – Comments
Figure 85 – Media Information Editor – Lyrics
Figure 86 – Media Information Editor – History
Figure 87 – Media Information Editor – Audio Settings
Figure 88 – Permission Denied
Figure 89 – 250x100 Light Theme Player
Figure 90 – 250x100 Dark Theme Player
Figure 91 – 250x100 Metallic Theme Player
58   P a g e

Figure 92 – 300x160 Light Theme Player	51
Figure 93 – 300x160 Dark Theme Player	51
Figure 94 – 300x160 Metallic Theme Player	52
Figure 95 – 300x200 Light Theme Player	52
Figure 96 – 300x200 Dark Theme Player	52
Figure 97 – 300x200 Metallic Theme Player	52
Figure 98 – 300x250 Light Theme Player	53
Figure 99 – 300x250 Dark Theme Player	53
Figure 100 – 300x250 Metallic Theme Player	53
Figure 101 – 500x100 Light Theme Player	54
Figure 102 – 500x100 Dark Theme Player	54
Figure 103 – 500x100 Metallic Theme Player	54
Figure 104 – 600x100 Light Theme Player	54
Figure 105 – 600x100 Metallic Theme player	54
Figure 106 – Station Information Web Widget	55
Figure 107 – Now Playing Web Widget	55
Figure 108 – Recently Played Web Widget	55
Figure 109 – Media Library Web Widget	56
Figure 110 – Coming Up Web Widget	56
Figure 111 – Coming Up Tile Web Widget	56

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